

# **Palm Beach County, Florida Department of Airports**

Financial Report  
September 30, 2019

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RSM US LLP

## Independent Auditor's Report

To the Honorable Board of County Commissioners  
Palm Beach County, Florida

### Report on the Financial Statements

We have audited the accompanying financial statements of the Palm Beach County, Florida Department of Airports (the Department) as of and for the years ended September 30, 2019 and 2018, and the related notes to the financial statements, which collectively comprise the Department's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Department as of September 30, 2019 and 2018, and the respective changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Emphasis of Matter**

As discussed in Note 1 to the financial statements, the financial statements present only the Department and do not purport to, and do not, present fairly the financial position of Palm Beach County, Florida, as of September 30, 2019 and 2018, and its changes in its financial position, or where applicable, its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

**Other Matters***Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that management's discussion and analysis, the schedule of the Department's proportionate share of the net pension liability for the Florida Retirement System Pension Plan (FRS) and Health Insurance Subsidy Pension Plan (HIS), schedules of contributions for the FRS and HIS plans, and schedule of changes in total OPEB liability and related ratios, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 27, 2020 on our consideration of the Department's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Department's internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Department's internal control over financial reporting and compliance.

*RSM US LLP*

West Palm Beach, Florida  
March 27, 2020

## Palm Beach County, Florida Department of Airports

### Management's Discussion and Analysis (Unaudited)

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The following Management's Discussion and Analysis (MD&A) of the Palm Beach County Department of Airports' (the Department) activities and financial performance provides the reader with an introduction to the financial statements of the Department for the fiscal years ended September 30, 2019 and 2018. The information contained in this MD&A should be considered in conjunction with the information contained in the financial statements including the notes thereto which are essential to a full understanding of the financial statement data. In addition to the financial statements and accompanying notes, this section presents certain supplementary information regarding debt service requirements and a schedule of Department payments to other governmental units for goods and services.

#### Airport Activities and Highlights

Fiscal year 2019 results showed a 2.6% increase in enplanements (departing passengers). Enplanements for the fiscal year totaled 3,352,828.

Fiscal year 2018 results showed a 4.5% increase in enplanements (departing passengers). Enplanements for the fiscal year totaled 3,267,775.

The following table shows a summary of various activities:

	2019	2018	2017
Enplanements	3,352,828	3,267,775	3,127,410
% Change	2.6%	4.5%	(1.4)%
Air Carrier Operations	53,918	55,960	55,946
% Change	(3.6)%	0.0%	2.2%
Landed Weight	3,913,451	3,898,311	3,766,272
% Change	0.4%	3.5%	2.4%
Cargo Tons	29,046	26,844	25,790
% Change	8.2%	4.1%	9.2%
Parking Transactions	737,104	746,037	753,610
% Change	(1.2)%	(1.0)%	(7.7)%

## **Palm Beach County, Florida Department of Airports**

### **Management's Discussion and Analysis (Unaudited) (Continued)**

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#### **Financial Operations Highlights**

Financial impacts are highlighted as follows:

##### Changes Between 2019 and 2018

- Compared to the prior year, operating revenues increased to \$71.7 million (an increase of \$548 thousand). Revenue increases were primarily driven by increased passenger growth in the areas of car rental concessions, and other concessions. Each ground transportation component (parking, car rental, and transportation companies) showed increased revenues. Cumulatively, ground transportation revenues accounted for \$31 million of revenue.
- Compared to the prior year, operating expenses increased 5% or \$2.4 million. Maintenance costs increased by 8% for a total cost of \$9.2 million, largely for the upkeep of terminal systems and structures.
- Investment earnings increased by \$1,828,530 (64% increase) for a total of \$4.7 million. Investments are managed by the Clerk of the Circuit Courts under County approved guidelines.

##### Changes Between 2018 and 2017

- Compared to the prior year, operating revenues increased 3% to \$71.2 million (an increase of \$2 million). Revenue increases were primarily driven by increased passenger growth in the areas of parking, car rental concessions, and other concessions. Each ground transportation component (parking, car rental, and transportation companies) showed increased revenues. Cumulatively, ground transportation revenues accounted for \$31 million of revenue, an increase of 3.3% over the prior year. Increased landed weight, especially from non-signatory airlines lead to a 9% increase in landing fees. Airline terminal rent, up 6%, also gained due to increased non-signatory airline activity.
- Compared to the prior year, operating expenses increased 2.8% or \$1.3 million. Maintenance costs increased by 5.7% for a total cost of \$8.6 million, largely for the upkeep of terminal systems and structures. Fire rescue services increased by 5.7%, totaling \$6.1 million for fiscal year 2018.
- Investment earnings increased by \$733,000 (34% increase) for a total of \$2.9 million. Investments are managed by the Clerk of the Circuit Courts under County approved guidelines.

**Palm Beach County, Florida Department of Airports**

**Management's Discussion and Analysis (Unaudited) (Continued)**

The change in net position for fiscal year 2019 totaled approximately \$20.3 million; the change in net position for fiscal year 2018 totaled approximately \$13.9 million.

	2019	2018	2017
Operating revenues	\$ 71,747,897	\$ 71,199,409	\$ 69,169,264
Operating expenses	50,278,898	47,838,338	46,517,479
<b>Operating income before depreciation and amortization</b>	21,468,999	23,361,071	22,651,785
Depreciation and amortization	23,248,733	29,293,527	30,980,594
Operating loss	(1,779,734)	(5,932,456)	(8,328,809)
Other nonoperating income (expenses), net, including capital contributions and transfers	22,095,678	19,807,900	21,926,977
<b>Change in net position</b>	<b>\$ 20,315,944</b>	<b>\$ 13,875,444</b>	<b>\$ 13,598,168</b>

**Financial Position Summary**

Net position may serve over time as a useful indicator of the Department's financial position. The Department's assets and deferred outflows exceeded liabilities and deferred inflows by approximately \$513.4 million at September 30, 2019 and \$493 million at September 30, 2018. A condensed summary of the Department's net position at September 30 is shown below:

	2019	2018	2017
<b>Assets</b>			
Current and other assets	\$ 195,590,201	\$ 183,597,992	\$ 172,922,898
Capital assets	415,003,597	415,962,485	414,728,950
<b>Total assets</b>	<b>610,593,798</b>	<b>599,560,477</b>	<b>587,651,848</b>
<b>Deferred outflows of resources</b>	<b>3,856,876</b>	<b>4,370,054</b>	<b>4,744,059</b>
<b>Liabilities</b>			
Current and other liabilities	18,471,308	24,703,138	23,250,472
Long-term debt outstanding	81,735,941	85,030,566	88,994,985
<b>Total liabilities</b>	<b>100,207,249</b>	<b>109,733,704</b>	<b>112,245,457</b>
<b>Deferred inflows of resources</b>	<b>865,811</b>	<b>-</b>	<b>652,232</b>
<b>Net Position</b>			
Net investment in capital assets	341,657,594	338,663,967	333,641,553
Restricted	82,211,764	79,591,826	74,280,077
Unrestricted	89,508,256	74,805,877	71,615,451
<b>Total net position, as restated (Note 11)</b>	<b>\$ 513,377,614</b>	<b>\$ 493,061,670</b>	<b>\$ 479,537,081</b>

A significant portion of the Department's net position each year (67% at September 30, 2019) represents its investment in capital assets (e.g., land, buildings, improvements and equipment), less the related indebtedness outstanding used to acquire those capital assets. The Department uses these capital assets to provide services to its passengers and visitors to the Airport; consequently these assets are not available for future spending. Although the Department's investment in its capital assets is reported net of related debt, it is noted that the resources required to repay this debt must be provided annually from operations, since it is unlikely the capital assets themselves will be liquidated to pay liabilities.

## **Palm Beach County, Florida Department of Airports**

### **Management's Discussion and Analysis (Unaudited) (Continued)**

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An additional portion of the Department's net position (16% at September 30, 2019) represents restricted assets that are subject to external restrictions on how they can be used under bond resolution covenants and Passenger Facility Charge regulations. The remaining unrestricted net position (17% at September 30, 2019) may be used to meet any of the Department's ongoing obligations. The Department adopted the recognition and disclosure requirements of Governmental Accounting Standards Board Statements No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, effective October 1, 2017. The net position balance as of October 1, 2017 has been restated as discussed in Note 11, Restatements.

#### Financial Position, 2019 Versus 2018

Total assets increased by \$11 million in 2019 due to the construction of new capital assets, improved cash position, and improved net position. Unrestricted cash and cash equivalents increased by \$11.6 million; liabilities decreased by \$9.5 million. Total net position increased by \$20.3 million over the prior year.

#### Financial Position, 2018 Versus 2017

Total assets increased by \$11.9 million in 2018 due to the construction of new capital assets, improved cash position, and improved net position. Unrestricted cash and cash equivalents increased by \$7.2 million; liabilities decreased by \$2.8 million. Total net position increased by \$13.9 million over the prior year, including the \$351,000 restatement to net position at October 1, 2017 for the implementation of GASB Statement No. 75 (See Note 11).

#### Airline-Airport Use and Lease Agreement

The Department and Signatory air carriers operate under a negotiated Airline-Airport Use and Lease agreement (the Agreement) which establishes how the Signatory airlines (Airlines) will be assessed rates and charges for the use of Palm Beach International Airport (PBIA). The Agreement serves as the basis for calculating landing fees, terminal rental rates, baggage and gate equipment charges, and apron fees taking into account costs associated with the operation, maintenance and debt service of the airfield and terminal. Landed weight and rentable square footage serve as the units for landing fees and terminal rents, respectively. Under the current Agreement, airfield revenues are credited towards the Airline's net requirement (residual rate setting methodology.) The terminal cost center expenditure requirements are wholly payable by airline rents (compensatory rate setting methodology.) The Department also has the ability under the Agreement to adjust airline rates and charges at any time throughout the year if the Department determines a rate adjustment is required resulting in an increase of 10% or more. This insures the Department is in a position to meet all financial requirements of the Bond resolution regarding debt service coverage requirements.

The Department, effective October 1, 2019, is operating under a five-year agreement covering fiscal years 2020 through 2024. All Signatory Airlines under the prior agreement, which terminated September 30, 2019, have elected to continue with a new five year signatory agreement effective October 1, 2019. Signatory Airlines, as of September 30, 2019, include: JetBlue, Delta, American, Southwest, United, Bahamas Air, FedEx and UPS. The Department has achieved a significantly lower Cost per Enplanement metric going forward. The table below shows landing fees and terminal rates net of revenue sharing distributions for fiscal years 2017, 2018, 2019 and 2020.



## Palm Beach County, Florida Department of Airports

### Management's Discussion and Analysis (Unaudited) (Continued)

	2020			
	Projected	2019	2018	2017
Signatory landing fee (per 1,000 lbs MGLW)	\$ 1.190	\$ 0.910	\$ 1.050	\$ 1.000
Signatory airline annual terminal rate (per square foot)	\$ 55.13	\$ 47.72	\$ 48.39	\$ 42.53
Revenue from airlines (in thousands)	\$ 18,180	\$ 15,837	\$ 15,892	\$ 14,708
Baggage handling system fee per enplanement	\$ -	\$ 0.74	\$ 0.73	\$ 0.91
Baggage handling system fee per bag	\$ 1.42	\$ -	\$ -	\$ -
Enplanements (in thousands)	3,384	3,353	3,268	3,127
Airline cost per enplanement (passenger airlines)	\$ 5.37	\$ 4.72	\$ 4.86	\$ 4.70
Landed weight of commercial aircraft	3,952	3,913	3,898	3,766
Signatory airline terminal leasehold area (sq. ft.)	156,365	156,365	156,365	157,681

### Factors Impacting the Airline Sector and PBIA Traffic

At PBI, fiscal year 2019 total passenger traffic was up by 2.9% compared to fiscal year 2018 with 6.7 million total passengers for the year. Service increases, on a percentage basis, were strongest from Frontier Airlines and JetBlue Airways, growing 67% and 7% respectively in 2019. Frontier service increased on the basis of adding new seasonal flights to Cleveland and Columbus, Ohio; Pittsburgh, Pennsylvania; Raleigh-Durham, North Carolina, and St. Louis, Missouri. All markets were served on a 2 to 3 times per week service schedule. JetBlue service increased because of the addition of a new year-round flight destination – Providence, Rhode Island. JetBlue is a signatory carrier and has substantial market shares of 29% at PBI; whereas Frontier's share of 4% is low due to limited seasonal and weekly scheduled service.

Service changes announced for fiscal year 2020 include welcoming PBI's newest carrier, Allegiant Air, which commenced 6 new routes in November 2019 and include Asheville, North Carolina; Cincinnati, Ohio; Concord, North Carolina; Indianapolis, Indiana; Knoxville, Tennessee, and Pittsburgh, Pennsylvania. All flights are expected to operate twice weekly on a year-round basis. Additional announcements include new United Airlines service to Dulles, Washington, D.C., which is scheduled to commence in February of 2020 and renewed seasonal service to Denver, Colorado. Frontier Airlines realigned their network strategy and PBI was impacted with a service discontinuation to Columbus, Raleigh-Durham, and St. Louis. Overall, Frontier's service levels are expected to remain near flat due to their offsetting and introduction of daily seasonal service to Newark, New Jersey and increases in service to Cleveland; Islip, New York; Trenton, New Jersey, and Philadelphia.

Top PBIA origination and destination (O&D) markets in 2019 (per Q2 O&D statistics) were:

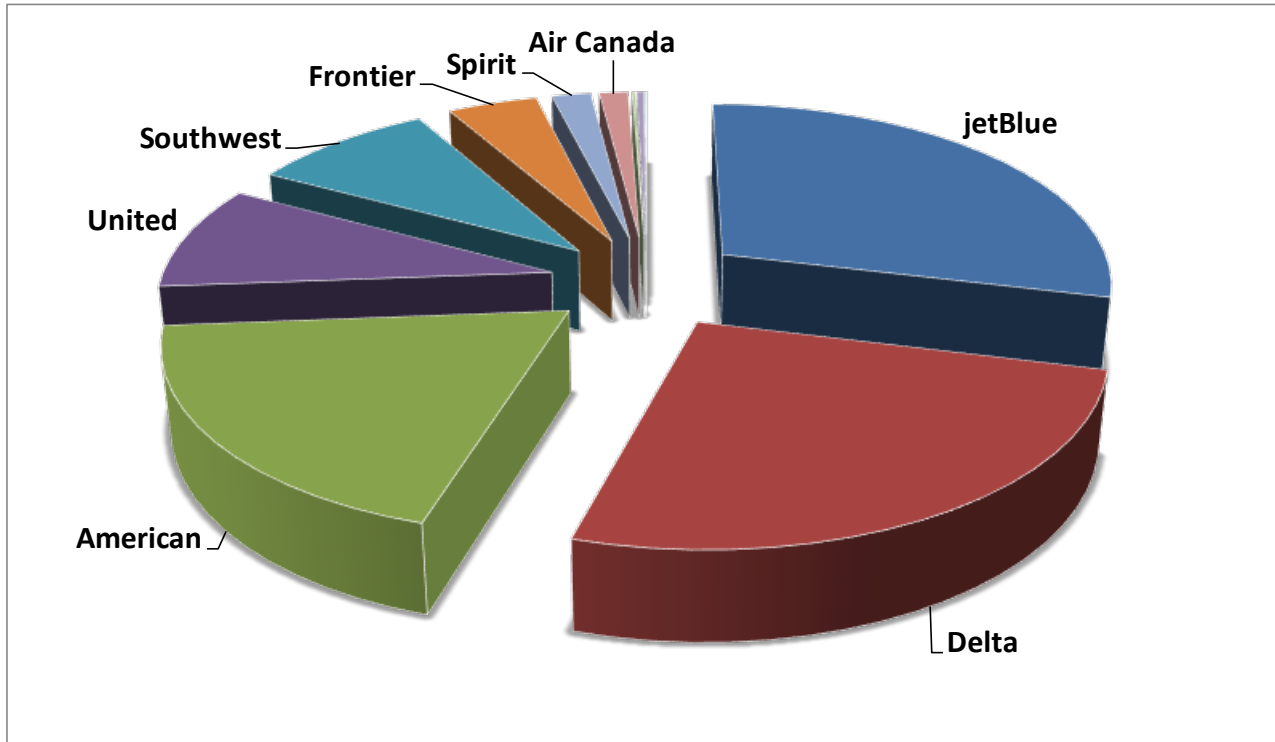
1. Newark, NJ
2. LaGuardia, NY
3. Boston, MA
4. JFK, NY
5. White Plains, NY
6. Atlanta, GA
7. Islip, NY
8. Philadelphia, PA
9. Washington National, DC
10. Baltimore, MD

**Palm Beach County, Florida Department of Airports**

**Management’s Discussion and Analysis (Unaudited) (Continued)**

**Airline Market Share and Passenger Information**

Total passenger traffic (enplaned and deplaned) is presented below for fiscal year 2019 by airline, showing market share at PBI and comparisons to fiscal year 2018:



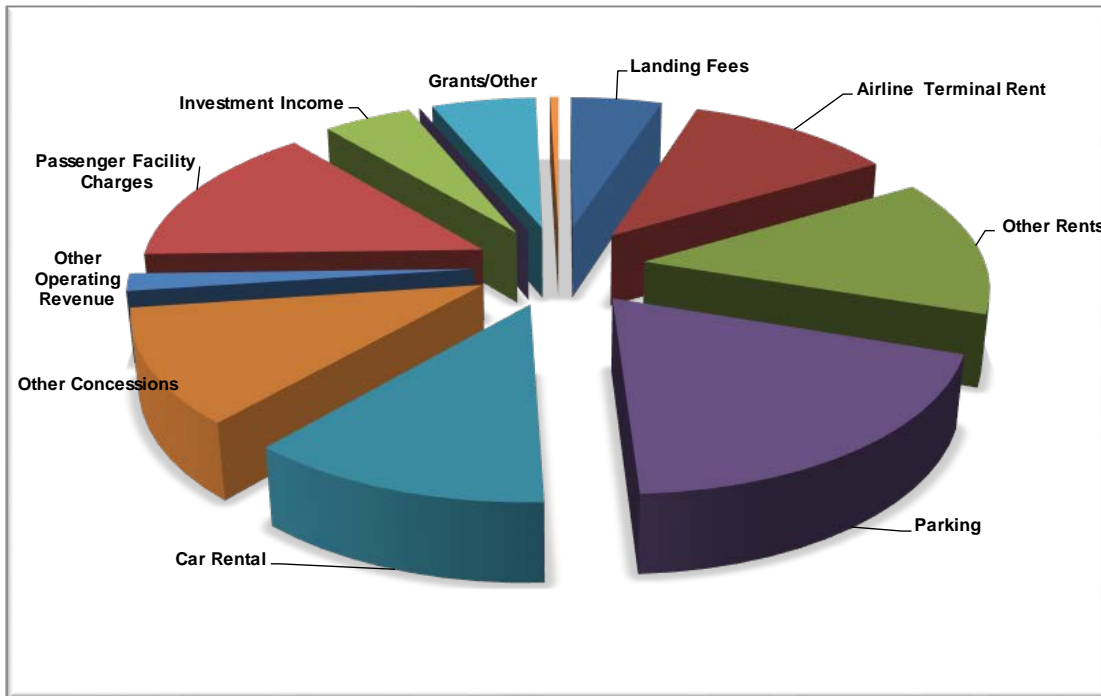
	2019	Change From 2018	% Change From 2018
jetBlue	1,936,607	128,288	7%
Delta	1,726,027	44,319	3%
American	1,287,279	(1,894)	(0)%
United	614,297	(20,205)	(3)%
Southwest	594,225	(27,636)	(4)%
Frontier	291,905	128,522	79%
Spirit	126,870	(380)	(0)%
Air Canada	93,572	(15,982)	(15)%
Silver Airways	10,561	(32,543)	(75)%
BahamasAir	23,922	(950)	(4)%
Others	5,233	(13,996)	(73)%
<b>Total</b>	<b>6,710,498</b>	<b>187,543</b>	<b>2.9%</b>

**Palm Beach County, Florida Department of Airports**

**Management’s Discussion and Analysis (Unaudited) (Continued)**

**Revenues**

The following chart and table summarize revenues for the fiscal year ended September 30, 2019:



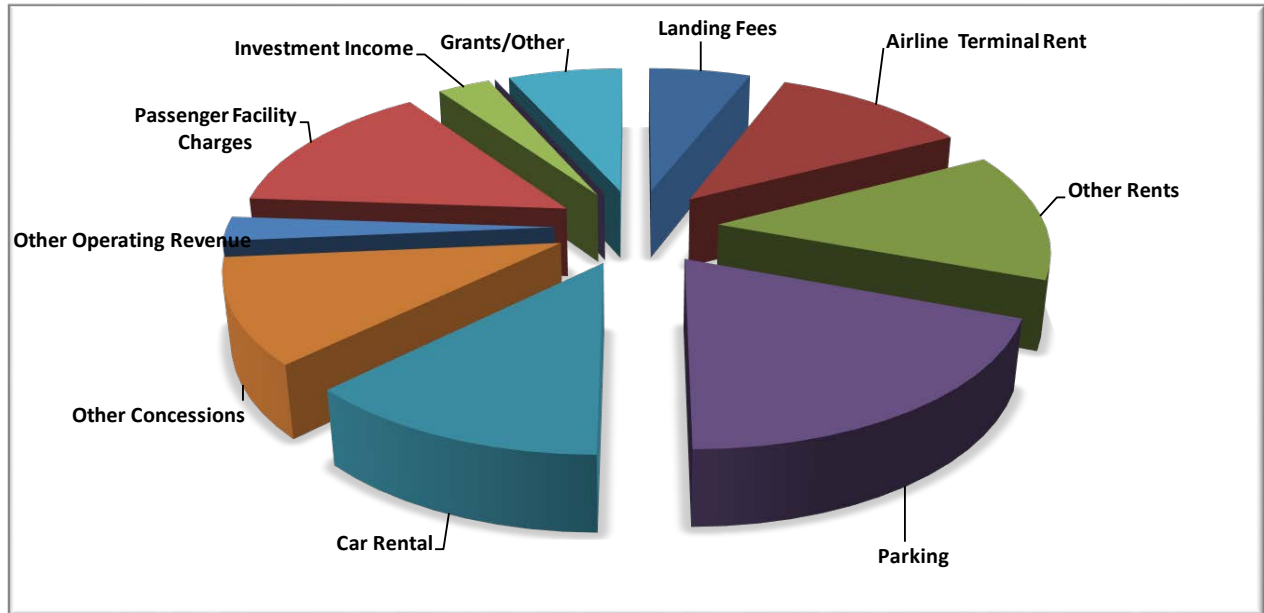
	2019	Percent of Total	Change From 2018	% Change From 2018
<b>Operating Revenues</b>				
Landing fees	\$ 4,821,814	5%	\$ (683,812)	(12)%
Airline terminal rent	11,054,281	11%	362,151	3%
Other rental revenue	13,168,807	14%	637,695	5%
Parking	18,367,273	19%	297,554	2%
Car rental concessions	11,707,688	12%	(124,872)	(1)%
Other concessions	10,956,409	11%	763,757	7%
Other operating revenue	1,671,625	2%	(703,985)	(30)%
<b>Total operating revenues</b>	<b>71,747,897</b>	<b>74%</b>	<b>548,488</b>	<b>1%</b>
<b>Other Sources</b>				
Passenger facility charges	13,800,795	14%	532,319	4%
Investment income	4,689,500	5%	1,828,530	64%
Grants and other items	5,535,185	6%	(674,071)	(11)%
Transfers in	448,717	1%	448,717	0%
<b>Total other sources</b>	<b>24,474,197</b>	<b>26%</b>	<b>2,135,495</b>	<b>10%</b>
<b>Total revenues</b>	<b>\$ 96,222,094</b>	<b>100%</b>	<b>\$ 2,683,983</b>	<b>3%</b>

Airline terminal rent totaling \$11 million increased by 3% and landing fees totaling \$4.8 million decreased by 12% due to lower landing fee cost to airlines. Other rental revenue totaling \$13 million increased by 5%. Concession revenue from parking, car rentals, and other concessions totaling \$41 million increased 8% because of increased passenger traffic.

**Palm Beach County, Florida Department of Airports**

**Management's Discussion and Analysis (Unaudited) (Continued)**

The following chart and table summarize revenues for the fiscal year ended September 30, 2018:



	2018	Percent of Total	Change From 2017	% Change From 2017
<b>Operating Revenues</b>				
Landing fees	\$ 5,505,626	7%	\$ 433,122	9%
Airline terminal rent	10,692,130	11%	587,274	6%
Other rental revenue	12,531,112	13%	(45,972)	(0)%
Parking	18,069,719	19%	439,189	2%
Car rental concessions	11,832,560	13%	312,135	3%
Other concessions	10,192,652	11%	492,425	5%
Other operating revenue	2,375,610	3%	(188,028)	(7)%
<b>Total operating revenues</b>	<b>71,199,409</b>	<b>77%</b>	<b>2,030,145</b>	<b>3%</b>
<b>Other Sources</b>				
Passenger facility charges	13,268,476	14%	887,993	7%
Investment income	2,860,970	3%	732,992	34%
Contributions of assets	-	0%	(460,575)	(100)%
Grants and other items	6,209,255	6%	(3,440,366)	(36)%
<b>Total other sources</b>	<b>22,338,701</b>	<b>23%</b>	<b>(2,279,956)</b>	<b>(9)%</b>
<b>Total revenues</b>	<b>\$ 93,538,110</b>	<b>100%</b>	<b>\$ (249,811)</b>	<b>(0)%</b>

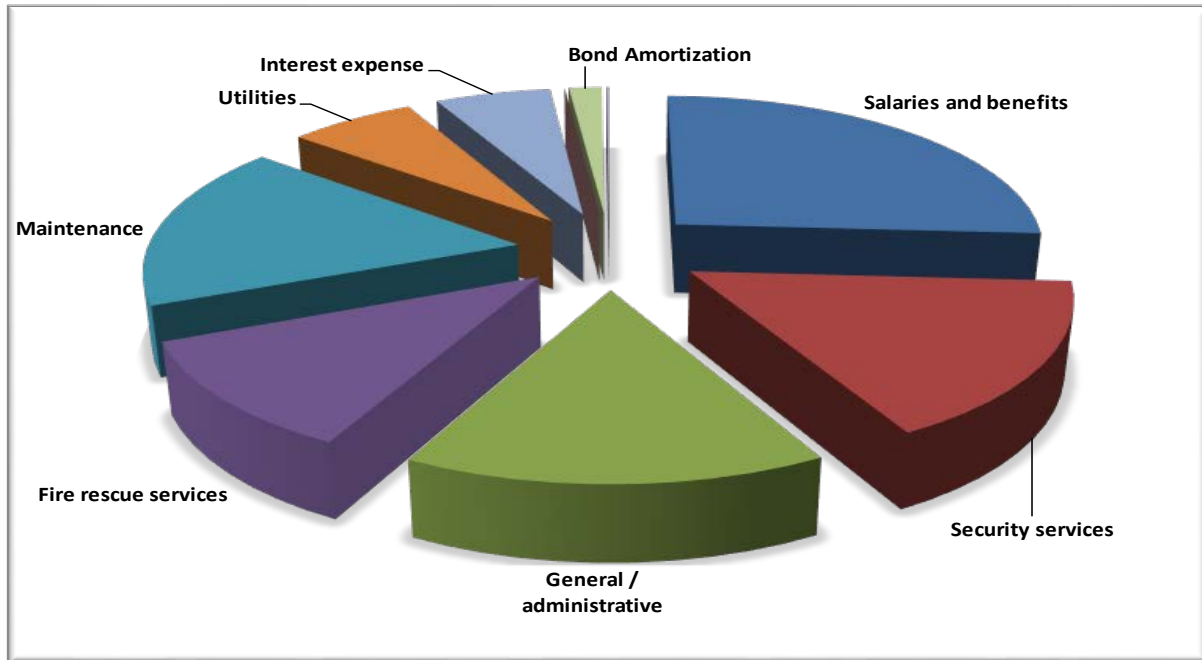
Airline terminal rents totaling \$10.7 million increased by 6% and landing fees totaling \$5.5 million increased by 9% due to increased airline activity, especially from non-signatory airlines. While the number of aircraft landings/departures did not increase, airlines used larger aircrafts with increased seat capacity which delivered more passengers and increased landed weight. Concessions revenue from parking, car rentals, and other concessions totaling \$40 million increased 3.2% because of increased passenger traffic.

**Palm Beach County, Florida Department of Airports**

**Management's Discussion and Analysis (Unaudited) (Continued)**

**Expenses**

The following chart and table summarize expenses for the fiscal year ended September 30, 2019:



	2019	Percent of Total	Change From 2018	% Change From 2018
<b>Operating Expenses</b>				
Salaries and benefits	\$ 14,138,077	19%	\$ 962,592	7%
Security services	8,807,640	11%	221,468	3%
General/administrative	8,403,214	11%	569,729	7%
Fire rescue services	6,134,261	8%	74,610	1%
Maintenance	9,271,123	12%	694,261	8%
Utilities	3,524,583	5%	(82,100)	(2)%
<b>Total operating expenses</b>	<b>50,278,898</b>	<b>66%</b>	<b>2,440,560</b>	<b>5%</b>
Depreciation and Amortization	23,248,733	31%	(6,044,794)	(21)%
<b>Nonoperating Expenses</b>				
Interest expense	3,211,745	4%	(174,063)	(5)%
Bond amortization and other expenses	(912,317)	-1%	1,286	0%
Transfers to Other County Funds	79,091	0%	20,497	35%
<b>Total nonoperating expenses</b>	<b>2,378,519</b>	<b>3%</b>	<b>(152,280)</b>	<b>(6)%</b>
<b>Total expenses</b>	<b>\$ 75,906,150</b>	<b>100%</b>	<b>\$ (3,756,514)</b>	<b>(5)%</b>

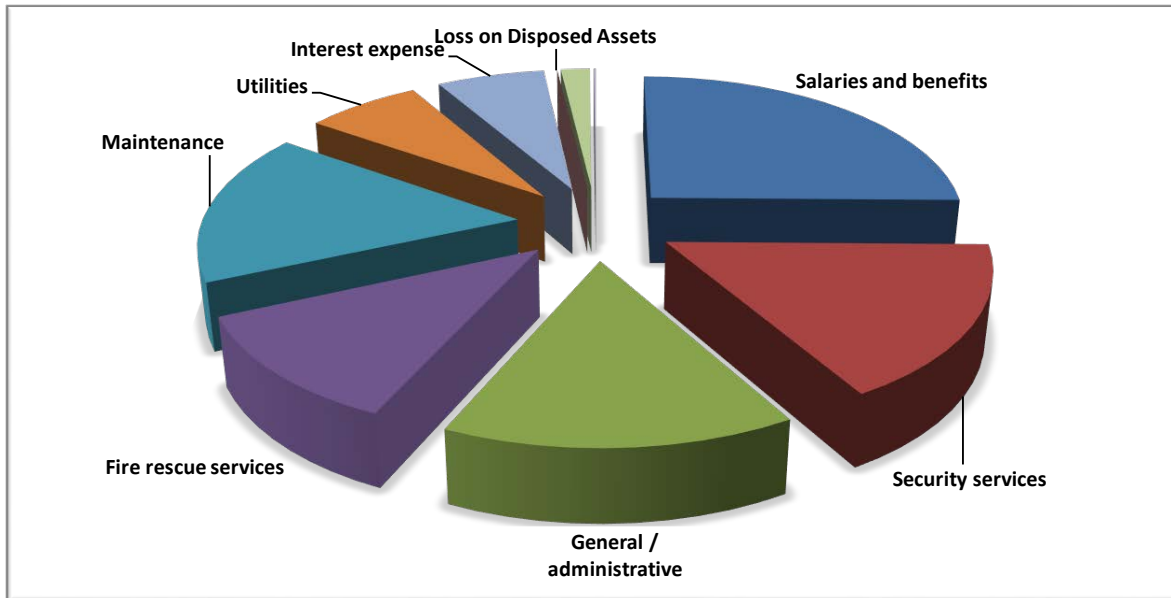
Compared to the prior year, operating expenses increased 5% or \$2.4 million. Maintenance costs increased by 8% for a total cost of \$9.2 million, largely for the upkeep of terminal systems and structures. Depreciation and Amortization decreased by 21% due to assets reaching their estimated useful life.

**Palm Beach County, Florida Department of Airports**

**Management's Discussion and Analysis (Unaudited) (Continued)**

**Expenses (Continued)**

The following chart and table summarize expenses for the fiscal year ended September 30, 2018:



	2018	Percent of Total	Change From 2017	% Change From 2017
<b>Operating Expenses</b>				
Salaries and benefits	\$ 13,175,485	16%	\$ 735,315	6%
Security services	8,586,172	10%	374,142	5%
General/administrative	7,833,485	10%	(78,946)	(1)%
Fire rescue services	6,059,651	7%	855,959	16%
Maintenance	8,576,862	10%	1,342,715	19%
Utilities	3,606,683	5%	137,899	4%
<b>Total operating expenses</b>	<b>47,838,338</b>	<b>58%</b>	<b>3,367,084</b>	<b>8%</b>
<b>Depreciation and Amortization</b>	<b>29,293,527</b>	<b>39%</b>	<b>(186,720)</b>	<b>(1)%</b>
<b>Nonoperating Expenses</b>				
Interest expense	3,385,808	4%	(544,456)	(14)%
Write off of disposal of capital assets	-	0%	(576,694)	100%
Bond amortization and other expenses	(913,602)	-1%	(890,393)	(3836)%
Transfers to Other County Funds	58,594	0%	1,689	(3)%
<b>Total nonoperating expenses</b>	<b>2,530,800</b>	<b>3%</b>	<b>(2,009,854)</b>	<b>44%</b>
<b>Total expenses</b>	<b>\$ 79,662,665</b>	<b>100%</b>	<b>\$ 1,170,510</b>	<b>1%</b>

Compared to the prior year, operating expenses increased 8% or \$3.4 million. Maintenance costs increased by 19% for a total cost of \$8.6 million, largely for the upkeep of terminal systems and structures. Fire rescue services increased by 16%, totaling \$6.1 million for fiscal year 2018.

**Palm Beach County, Florida Department of Airports**

**Management's Discussion and Analysis (Unaudited) (Continued)**

**Summary of Cash Flow Activities**

The following shows a summary of the major sources and uses of cash and cash equivalents for the past three fiscal years. Cash equivalents include cash on hand, bank deposits and highly-liquid investments with an original maturity of three months or less:

	2019	2018	2017
Cash flows provided by operating activities	\$ 26,508,663	\$ 22,988,334	\$ 21,908,596
Cash flows provided by investing activities	4,689,500	2,860,970	2,127,978
Cash flows provided by noncapital financing activities	866,529	269,882	287,024
Cash flows used in capital and related financing activities	(19,080,524)	(14,829,200)	(14,549,328)
<b>Net change in cash and cash equivalents</b>	<b>12,984,168</b>	<b>11,289,986</b>	<b>9,774,270</b>
Cash and cash equivalents			
Beginning of year	171,351,459	160,061,473	150,287,203
End of year	<u>\$ 184,335,627</u>	<u>\$ 171,351,459</u>	<u>\$ 160,061,473</u>

**Capital Acquisitions and Construction Activities**

During fiscal year 2019, the Department expended \$21.8 million on capital activities. Completed projects during fiscal year 2019 totaling \$2.9 million were transferred from construction-in-progress to their respective capital accounts. The major projects completed fiscal year 2019, are as follows:

North County Airport Hangers	\$1.1 million
Land	588 thousand
Terminal Air Handler	195 thousand

During fiscal year 2018, the Department expended \$30.5 million on capital activities. Completed projects during fiscal year 2018 totaling \$33 million were transferred from construction-in-progress to their respective capital accounts. The major projects completed fiscal year 2018, are as follows:

Terminal Security Systems	\$8.1 million
Terminal Flooring	6.9 million
Emergency Generators	5.2 million
Terminal Gate/Holdroom Systems	2.6 million

In general, acquisitions are funded using a variety of financing sources, including Federal Grants, State Grants, Airport revenues, Passenger Facility Charges and Revenue Bonds. See Note 3, Capital Assets, in the financial statements for additional information.

**Palm Beach County, Florida Department of Airports**

**Management's Discussion and Analysis (Unaudited) (Continued)**

**Long-Term Debt**

The Department had outstanding long-term debt of approximately \$70.2 million and \$74.3 million as of September 30, 2019 and 2018, respectively. Both amounts are net of any current maturities, unamortized premiums, or unamortized discounts. The following table reflects the debt activities that occurred during fiscal year 2019:

	Balance at October 1, 2018	Additions	Reductions	Balance at September 30, 2019	Due Within One Year
Revenue Bonds:					
Series 2006B	\$ 9,150,000	\$ -	\$ 2,880,000	\$ 6,270,000	\$ 3,045,000
Series 2016	56,970,000	-	100,000	56,870,000	100,000
	<u>\$ 66,120,000</u>	<u>\$ -</u>	<u>\$ 2,980,000</u>	63,140,000	<u>\$ 3,145,000</u>
Less current maturities				<u>3,145,000</u>	
Long-term portion				59,995,000	
Add unamortized premium				10,206,004	
Total				<u>\$ 70,201,004</u>	

The following table reflects the debt activities that occurred during fiscal year 2018:

	Balance at October 1, 2017	Additions	Reductions	Balance at September 30, 2018.00	Due Within One Year
Revenue Bonds:					
Series 2006B	\$ 11,865,000	\$ -	\$ 2,715,000	\$ 9,150,000	\$ 2,880,000
Series 2016	57,070,000	-	100,000	56,970,000	100,000
	<u>\$ 68,935,000</u>	<u>\$ -</u>	<u>\$ 2,815,000</u>	66,120,000	<u>\$ 2,980,000</u>
Less current maturities				<u>2,980,000</u>	
Long-term portion				63,140,000	
Add unamortized premium				11,178,518	
Total				<u>\$ 74,318,518</u>	

See Note 5, Revenue Bonds Payable and Long-term Obligations, in the notes to the financial statements for additional information.



## **Palm Beach County, Florida Department of Airports**

### **Management's Discussion and Analysis (Unaudited) (Continued)**

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#### **Credit Ratings**

The Department's credit ratings currently stand at: Standard and Poor's A+, Fitch A+ and Moody's Investors Service A1; all agencies reported a stable outlook for the Department. Generally, the rating agencies cited the Department's strengths to be: improved debt service coverage, robust cash balances, declining leverage, low cost per enplanement, diversified air carrier mix and a diversified revenue stream. Rating agencies noted a mitigating weakness in the form of competition from other area airports. Potential investors are urged to read the full reports issued by the respective rating agencies.

#### **Passenger Facility Charges**

The Department, as of September 30, 2019 and 2018, had a total collected balance of \$273,519,960 and \$258,436,343, respectively, in Passenger Facility Charges (PFC) Revenues, including interest on PFC cash balances, since the inception of the program in April 1, 1994. The Department has capital expenditures from PFC sources totaling \$213,588,263 and \$202,591,356, respectively, over the same time period. As of September 30, 2019 and 2018, the Department was authorized to collect \$287,288,429 in PFC revenues. The Department is authorized to collect \$4.50 per enplaned passenger per FAA policy.

#### **Economic Factors, Fiscal Year 2019 Budget, and Airline Rates**

- 2.4 million people live in the Palm Beach International Airport catchment area which includes Palm Beach, Martin, St. Lucie, and Indian River counties, as well as a small portion of Broward County. Population growth in this area is expected to grow 9%-11% by 2021. (Source: Woods and Poole, 2016 estimate).
- Palm Beach County enjoys a comparably high per capita personal income (PCPI), estimated at \$68,116. The Palm Beach County PCPI is 156% of the state average (\$43,602) and 145% of the national average (\$46,974). (Source: Woods and Poole Economics, Inc., 2016).
- Palm Beach County Tourism statistics have shown positive returns for the last few years. In 2018, the County was visited by 8.02 million tourists, an increase over 2017. Palm Beach County 2018 hotel metrics showed a slight decrease in occupancy, and an increase in average daily room rate, and revenue per available room indicating a continued growth trend. The County expects tourism visitation to increase going forward with hotel occupancy and revenue statistics to show significant increases as well. Palm Beach County statistics have generally exceeded the Florida and national averages in past years. The four county area contains approximately 380 hotels with over 30,000 rooms. An additional 3,488 new hotel rooms will open by the close of calendar year 2020. (Sources: Palm Beach County Tourist Development Council 2018 Sources and Uses of Tourist Development Taxes [Palm Beach County Statistics only]).
- The Department's fiscal year 2020 operating expense budget totals \$57.9 million, not including interfund transfers and reserves, which represents an increase of 5% from the prior year budget. The County's rules require contracts be fully budgeted even though actual expenses are likely to be less, therefore, the Department expects actual expenditures for fiscal year 2020 to be approximately \$50 million. Operating revenues are budgeted at \$71.7 million for fiscal year 2020, unchanged from the final fiscal year 2019 actual operating revenues.
- The fiscal year 2019 terminal rates averaged \$47.72 per square foot; landing fees were \$0.91 per 1,000 lbs. of landed weight. The fiscal year 2018 terminal rates averaged \$48.39 per square foot; landing fees were \$1.05 per 1,000 lbs. of landed weight. Airline cost per enplanement (CPE) in fiscal years 2019 and 2018 was \$4.72 and \$4.86, respectively. Management believes these CPE rates to be among the lowest in the state of Florida. Rates and cost per enplanement are stated net of estimated revenue sharing payouts to signatory airlines.

## **Palm Beach County, Florida Department of Airports**

### **Management's Discussion and Analysis (Unaudited) (Continued)**

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- The President maintains a residence in Palm Beach County, named Mar-a-Lago, which has been dubbed the "Winter Whitehouse", inferring regular Presidential visits. Enhanced security measures restricting flight paths and certain types of flight operations will be in effect when the President is in residence at Mar-a-Lago. There has been no financial impact relative to commercial flights in and out of PBI even when the President is in the County. General Aviation flights will face more restrictions, especially aircraft based at the Department's Palm Beach County Park Airport in Lantana while the President is in the County. Primary impacts will be to flight training activities and small general aviation businesses at Lantana. The Lantana Airport accounted for approximately \$800,500 of revenue to the Department in fiscal year 2019, which was a 10% increase from 2018. However some businesses operating at Lantana may be impacted due to the restrictions inhibiting growth at that airport. The Department initiated measures in 2017 for limited rent relief to Lantana businesses under specific instances where flight restrictions caused business disruption.

#### **Request for Information**

This financial report is designed to provide a general overview of the Department's finances. Questions concerning the information provided in this report can be addressed to Debbie Duncanson, Deputy Director of Airports, Finance and Administration, Palm Beach County, Department of Airports, Palm Beach International Airport, Building 846, West Palm Beach, Florida 33406 or email at [dduncanson@pbia.org](mailto:dduncanson@pbia.org). Additional business information and statistics for the Airport can be viewed and downloaded at the Department's website: [www.pbia.org](http://www.pbia.org).

Palm Beach County, Florida Department of Airports

Statements of Net Position  
September 30, 2019 and 2018

	2019	2018
<b>Assets</b>		
Current assets		
Pooled cash and cash equivalents	\$ 100,051,787	\$ 88,410,186
Nonpooled cash and cash equivalents	1,100	1,100
Restricted pooled cash and cash equivalents	275,865	355,594
Restricted cash with fiscal agent	4,750,872	4,672,903
Accounts receivable, less allowance for doubtful accounts of \$339,961 and \$298,304 in 2019 and 2018, respectively	4,605,928	3,930,686
Government grants receivable	1,737,366	2,869,936
Due from other funds	48,067	122,470
Inventories	1,875,681	1,767,923
Other current assets	854,948	1,643,976
<b>Total current assets</b>	<b>114,201,614</b>	<b>103,774,774</b>
Noncurrent assets		
Restricted assets		
Pooled cash and cash equivalents	16,140,371	17,797,054
Nonpooled cash and cash equivalents	63,115,632	60,114,622
Accounts receivable	2,132,584	1,911,542
<b>Total noncurrent restricted assets</b>	<b>81,388,587</b>	<b>79,823,218</b>
Capital assets		
Land	119,939,513	119,350,579
Construction in progress	38,165,565	19,524,488
Depreciable capital assets, net of accumulated depreciation	256,898,519	277,087,418
<b>Total capital assets</b>	<b>415,003,597</b>	<b>415,962,485</b>
<b>Total noncurrent assets</b>	<b>496,392,184</b>	<b>495,785,703</b>
<b>Total assets</b>	<b>610,593,798</b>	<b>599,560,477</b>
<b>Deferred outflows of resources</b>		
Pensions	3,203,491	3,678,128
OPEB	21,655	-
Loss on revenue bond refunding	631,730	691,926
<b>Total deferred outflows of resources</b>	<b>3,856,876</b>	<b>4,370,054</b>
<b>Total assets and deferred outflows of resources</b>	<b>\$ 614,450,674</b>	<b>\$ 603,930,531</b>

See notes to financial statements.

Palm Beach County, Florida Department of Airports

Statements of Net Position (Continued)  
September 30, 2019 and 2018

	2019	2018
<b>Liabilities and Net Position</b>		
Current liabilities		
Accounts and contracts payable	\$ 11,879,183	\$ 18,074,117
Compensated absences payable	122,521	120,407
Unearned revenue	571,865	583,342
Due to other funds	180,914	254,327
Due to other governments	79,376	93,073
Due to component unit	1,005	82
Other current liabilities	609,707	549,293
<b>Total current liabilities</b>	<b>13,444,571</b>	<b>19,674,641</b>
Current liabilities payable from restricted assets:		
Security deposits	275,864	355,594
Interest payable on revenue bonds	1,605,873	1,692,903
Current maturities of revenue bonds	3,145,000	2,980,000
<b>Total current liabilities payable from restricted assets</b>	<b>5,026,737</b>	<b>5,028,497</b>
Long-term liabilities:		
Compensated absences payable	1,097,244	1,146,738
Total OPEB liability	298,112	292,234
Net pension liability	10,139,581	9,273,076
Revenue bonds payable, less current maturities	70,201,004	74,318,518
<b>Total long-term liabilities</b>	<b>81,735,941</b>	<b>85,030,566</b>
<b>Total liabilities</b>	<b>100,207,249</b>	<b>109,733,704</b>
Deferred inflows of resources:		
Pension	858,099	1,135,157
OPEB	7,712	-
<b>Total deferred inflows of resources</b>	<b>865,811</b>	<b>1,135,157</b>
Net position:		
Net investment in capital assets	341,657,594	338,663,967
Restricted:		
Passenger facility charges	62,124,706	57,779,086
Debt service	3,778,610	3,686,986
Renewal and replacement	5,482,410	5,046,685
Operation and maintenance	9,127,860	8,858,062
Capital outlay	1,698,178	4,221,007
	<b>82,211,764</b>	<b>79,591,826</b>
Unrestricted	89,508,256	74,805,877
<b>Total net position</b>	<b>\$ 513,377,614</b>	<b>\$ 493,061,670</b>

See notes to financial statements.

Palm Beach County, Florida Department of Airports

Statements of Revenues, Expenses and Changes in Net Position  
Years Ended September 30, 2019 and 2018

	2019	2018
Operating revenues		
Rentals	\$ 24,223,088	\$ 23,223,242
Concessions	41,031,370	40,094,931
Landing fees	4,821,814	5,505,626
Other	1,671,625	2,375,610
<b>Total operating revenues</b>	<b>71,747,897</b>	<b>71,199,409</b>
Operating expenses		
Employee compensation and benefits	14,138,077	13,175,485
General and administrative	8,403,214	7,833,485
Maintenance	9,271,123	8,576,862
Contracted security services	8,807,640	8,586,172
Contracted fire-rescue services	6,134,261	6,059,651
Utilities	3,524,583	3,606,683
<b>Total operating expenses</b>	<b>50,278,898</b>	<b>47,838,338</b>
<b>Operating income before depreciation and amortization</b>	<b>21,468,999</b>	<b>23,361,071</b>
Depreciation and amortization	23,248,733	29,293,527
<b>Operating loss</b>	<b>(1,779,734)</b>	<b>(5,932,456)</b>
Nonoperating revenues (expenses)		
Investment income	4,689,500	2,860,970
Interest expense	(3,211,745)	(3,385,808)
Gain on disposal of capital assets	83,762	71,271
Amortization of loss on early extinguishment of debt	(60,197)	(60,281)
Amortization of revenue bond costs	972,514	973,883
Other revenues (expenses)	496,903	305,197
<b>Total nonoperating revenues (expenses), net</b>	<b>2,970,737</b>	<b>765,232</b>
<b>Income before contributions and transfers</b>	<b>1,191,003</b>	<b>(5,167,224)</b>
Passenger facility charges	13,800,795	13,268,476
Airport improvement capital grants	4,954,520	5,832,786
Transfers from other county funds	448,717	-
Transfers to other county funds	(79,091)	(58,594)
<b>Change in net position</b>	<b>20,315,944</b>	<b>13,875,444</b>
<b>Net position, beginning</b>	<b>493,061,670</b>	<b>479,537,081</b>
Restatement for implementation of GASB Statement No.75	-	(350,855)
<b>Net position, beginning, as restated (Note 11)</b>	<b>493,061,670</b>	<b>479,186,226</b>
<b>Net position, ending</b>	<b>\$ 513,377,614</b>	<b>\$ 493,061,670</b>

See notes to financial statements.

**Palm Beach County, Florida Department of Airports**

**Statements of Cash Flows**  
**Years Ended September 30, 2019 and 2018**

	2019	2018
Cash flows from operating activities:		
Cash received from customers	\$ 71,958,008	\$ 71,174,988
Cash payments to vendors for goods and services	(14,344,079)	(18,013,137)
Cash payments to employees for services	(13,231,493)	(12,516,150)
Cash payments to other funds	(17,873,773)	(17,657,367)
<b>Net cash provided by operating activities</b>	<b>26,508,663</b>	<b>22,988,334</b>
Cash flows from noncapital financing activities		
Transfer from other county funds	448,717	-
Transfer to other county funds	(79,091)	(58,594)
Operating grants and other	496,903	328,476
<b>Net cash provided by noncapital financing activities</b>	<b>866,529</b>	<b>269,882</b>
Cash flows from capital and related financing activities:		
Acquisition and construction of capital assets	(32,547,056)	(28,247,434)
Proceeds from sale of capital assets	84,661	71,271
Principal repayment on revenue bonds	(2,980,000)	(2,815,000)
Passenger facility charges received	13,587,253	13,120,927
Receipt of capital grants and reimbursements	6,073,393	6,508,505
Interest and fiscal charges paid	(3,298,775)	(3,467,469)
<b>Net cash used in capital and related financing activities</b>	<b>(19,080,524)</b>	<b>(14,829,200)</b>
Cash flows provided by investing activities:		
Interest and gains on investments	4,689,500	2,860,970
<b>Net change in cash and cash equivalents</b>	<b>12,984,168</b>	<b>11,289,986</b>
Cash and cash equivalents at beginning of year (including restricted accounts totaling \$82,940,167 for 2019 and \$78,869,437 for 2018)	171,351,459	160,061,473
Cash and cash equivalents at end of year (including restricted accounts totaling \$84,282,740 for 2019 and \$82,940,173 for 2018)	<b>\$ 184,335,627</b>	<b>\$ 171,351,459</b>

(Continued)

**Palm Beach County, Florida Department of Airports**

**Statements of Cash Flows (Continued)  
Years Ended September 30, 2019 and 2018**

	2019	2018
Reconciliation of operating loss to net cash provided by operating activities:		
Operating loss	<b>\$ (1,779,734)</b>	<b>\$ (5,932,456)</b>
Adjustments to reconcile operating loss to net cash provided by operating activities:		
Depreciation and amortization	<b>23,248,733</b>	29,293,527
Provision for doubtful accounts	<b>41,657</b>	26,270
Changes in assets, liabilities and deferred inflows/outflows:		
Accounts receivable	<b>(724,400)</b>	(731,517)
Due from other funds	<b>74,403</b>	(67,315)
Inventories	<b>(107,758)</b>	(46,180)
Other current assets	<b>789,028</b>	885,336
Accounts and contracts payable	<b>4,061,378</b>	(714,037)
Compensated absences payable	<b>(47,380)</b>	66,148
Unearned revenues	<b>(11,477)</b>	(212,847)
Due to other funds	<b>(73,413)</b>	142,993
Other liabilities	<b>61,337</b>	(204,220)
Security deposits	<b>(79,730)</b>	51,329
Deferred outflows of resources	<b>452,982</b>	313,724
Deferred inflows of resources	<b>(269,346)</b>	482,926
Net pension liability	<b>866,505</b>	(345,589)
Total OPEB liability	<b>5,878</b>	(19,758)
<b>Total adjustments</b>	<b>28,288,397</b>	28,920,790
<b>Net cash provided by operating activities</b>	<b>\$ 26,508,663</b>	<b>\$ 22,988,334</b>
Supplemental disclosures of noncash capital and related financing activities:		
Amortization of premium on bonds, including write off	<b>\$ 972,514</b>	\$ 973,883
Amortization of deferred advance refunding loss	<b>60,197</b>	60,281
Capital assets in accounts/contracts payable	<b>2,133,556</b>	2,279,628
Disposition of fully depreciated capital assets	<b>2,957,581</b>	2,847,239
Capital grants receivable	<b>1,737,366</b>	2,869,936
Passenger facility charges receivable	<b>2,106,677</b>	1,893,136

See notes to financial statements.

## **Palm Beach County, Florida Department of Airports**

### **Notes to Financial Statements**

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#### **Note 1. Summary of Significant Accounting Policies**

##### **A. Reporting Entity**

Palm Beach County (the County) is a chartered political subdivision of the State of Florida and is granted the power of self-governance by the Constitution of the State of Florida and Florida Statutes. The Board of County Commissioners (the Board) is the legislative and governing body of the County.

Pursuant to the general laws of Florida, the County owns the Palm Beach International Airport and three general aviation airports, Palm Beach County Park Airport in Lantana, Palm Beach County Glades Airport in Pahokee and North County General Aviation Airport in Palm Beach Gardens (collectively, the Airports), all operated by the Palm Beach County Department of Airports (the Department of Airports).

The financial statements only present the Department of Airports, an enterprise fund of Palm Beach County, Florida, and do not purport to, and do not present fairly the financial position of Palm Beach County, Florida, and the changes in its financial position and, where applicable, cash flows, in conformity with accounting principles generally accepted in the United States.

##### **B. Basis of Presentation**

The Department of Airports operates the Airports as an enterprise fund of the County. An enterprise fund is used to account for the financing of services to the general public where all or most of the costs incurred are recovered in the form of charges to users of such services.

The financial statements included in this report represent the operations of the four airports.

##### **C. Basis of Accounting**

The accounts of the Department of Airports are maintained on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Revenues are recognized when earned and expenses are recognized when incurred.

Rental revenue includes revenue from terminal fees charged to airlines and is recognized when earned in terms of the lease agreement. Concession revenue includes car rental concessions and parking fees and is recognized when earned in terms of the concession agreement.

Landing fees are recognized in accordance with the agreement with signatory airlines, based on landed weight of aircraft.

Intergovernmental revenues from federal or state grants are recognized when eligibility requirements of the grant program have been met.

Revenues from airlines, concessions, rental cars and parking are reported as operating revenues. Transactions which are capital, financing or investing-related are reported as non-operating revenues or capital contributions. All expenses related to operating the Airport are reported as operating expenses. Interest expense and financing costs are reported as non-operating expenses.

Certain prior year amounts have been reclassified to conform to the current year presentation.



## Palm Beach County, Florida Department of Airports

### Notes to Financial Statements

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#### Note 1. Summary of Significant Accounting Policies (Continued)

##### D. Cash and Cash Equivalents and Investments

The Department of Airports considers all highly-liquid investments with maturities of three months or less when purchased, as well as its proportionate share of the County's internal investment pool, to be cash equivalents for purposes of the statement of net position and the statement of cash flows. The County's internal investment pool is valued at a combination of fair value and amortized cost as more fully described in the notes to the County financial statements. The non-pooled money market funds and cash with fiscal agents-money market funds are stated at fair value, based on the last reported sales price for securities traded on a national exchange. Gain or loss on sales of investments is based on the specific identification method.

##### E. Accounts Receivable

Accounts receivable are composed primarily of monthly billings to airlines and concessionaires operating at Palm Beach International Airport for various rentals and other fees under the Department of Airports operating leases. No collateral is required for accounts receivable. An allowance for doubtful accounts is provided for receivables where there is a question as to ultimate collectability. Receivables are written off when management has determined that the amount will not be collected. Collection on accounts previously written off is included in other operating revenues when received.

##### F. Inventories

Inventories, consisting mostly of materials and supplies, are stated at the lower of cost or market determined on the first-in, first-out basis or market value.

##### G. Capital Assets

Capital assets are recorded at cost or, if donated, at the acquisition value at the date of donation. Capital assets transferred to or from the Department to other County funds are recorded at their net book value (historical cost less accumulated depreciation) as of the date of the transfer. Maintenance and repairs are charged to expense as incurred. Capital assets are defined as those assets with an initial, individual cost of over \$1,000. Major renewals and betterments which are significant and add to the productive capacity or extend the useful life greater than one year of capital assets are capitalized and depreciated using the straight-line method over the estimated useful lives of the assets, which are summarized as follows:

	<u>Years</u>
Buildings	5-40
Improvements other than buildings	5-20
Furniture, fixtures and equipment	3-12

## Palm Beach County, Florida Department of Airports

### Notes to Financial Statements

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#### Note 1. Summary of Significant Accounting Policies (Continued)

The Department of Airports purchases certain residential parcels of land that are considered to be within the area designated as “noise-impacted” surrounding the Airports. The costs of acquisition, structure demolition and relocation of residents in this area are eligible under the Federal Aviation Administration (FAA) Noise Abatement Grant Program for reimbursement. Those items that are deemed to be capital expenditures are recorded as capital asset additions when the costs are incurred. The FAA funds approximately 80% of these costs with the remainder financed by the State of Florida and the Department of Airports. The FAA retains a continuing interest in the properties equal to its original funding percentage and restricts the use of such properties to purposes which are compatible with noise levels associated with the operation of Airports. The total cost associated with acquiring these parcels of land are \$49,866,823 at September 30, 2019 and 2018, and is recorded under the caption “land” in the accompanying statements of net position.

Property acquired through the Department’s Residential Buyout Program of Noise Impacted Areas is recorded as capital assets at cost until such time it is no longer needed for its original use. At that time the property is transferred to assets held for sale and is reported at the lower of cost or net realizable value.

#### H. Intangible Assets

The costs of various easement rights are capitalized as intangible assets and are amortized using the straight-line method over their remaining lives, which is determined to be 40 years.

#### I. Security Deposits

Security deposits represent cash deposits held by the Department of Airports pursuant to certain operating leases.

#### J. Unearned Revenue

Unearned revenue consists of lease payments received from airport tenants in advance of the due date under operating leases.

#### K. Restricted Assets

Certain assets are restricted in accordance with the provisions of the Bond Resolution (Resolution) and in accordance with FAA restrictions. Assets restricted under the Resolution which are designated primarily for payment of debt service are \$4,750,872 and \$4,672,903 at September 30, 2019 and 2018, respectively, and the retention of the operation and maintenance reserve of \$9,127,860 and \$8,858,062 at September 30, 2019 and 2018, respectively, all as defined in the Resolution. Assets that are subject to FAA restrictions include restricted cash and cash equivalents of approximately \$1,224,317 and \$1,452,511 at September 30, 2019 and 2018, respectively, and results from the sale of excess land previously contributed by the FAA and not required for aviation purposes. These assets are restricted until appropriated for FAA approved projects. In addition, the Department of Airports also has restricted assets consisting of cash and receivables of \$65.2 million and \$62.0 million at September 30, 2019 and 2018, respectively, for passenger facility charge revenues that are restricted by the FAA to capital projects.

## Palm Beach County, Florida Department of Airports

### Notes to Financial Statements

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#### Note 1. Summary of Significant Accounting Policies (Continued)

##### L. Amortization of Discounts/Premiums on Bonds and Debt Issuance Costs

Bond discount or premium incurred in connection with the issuance or gain/losses on refunding of revenue bonds are deferred and amortized using the effective interest method over the life of the related debt issue. Debt issuance costs are expensed when incurred.

##### M. Interest

Interest costs are expensed or capitalized in accordance with the provisions of Governmental Accounting Standards Board (GASB) Statement No. 62. The amount of interest cost to be capitalized for qualifying assets is intended to be that portion of the interest cost incurred during the assets acquisition periods that theoretically could have been avoided if outlays for the assets had not been made. The amount of interest cost incurred was \$3,211,745 and \$3,385,808 for the fiscal years ended September 30, 2019 and 2018, respectively, none of which was recorded as capitalized interest in either fiscal year as the construction activity conducted by the Airports is primarily funded through capital grants and/or passenger facility charges.

##### N. Compensated Absences

The Department of Airports' employees accumulate unused vacation and sick leave within certain limitations. Accumulated vacation and sick leave is payable to employees upon termination or retirement at their pay rate on that date. The Department of Airports accrues unused vacation and sick leave on the statement of net assets as compensated absences payable.

The Department of Airports through contributions to the County's Combined Insurance Fund, provides an implicit subsidy for health insurance to retired employees.

##### O. Passenger Facility Charges

The Airports collect a Passenger Facility Charge (PFC) at \$4.50 per enplaned passenger. The monies collected under this program must be used for capital-related improvements to the Airport facilities and all expenditures of these funds must be preapproved by the FAA. PFC revenue is treated as capital contributions in the financial statements. Total collection authority for the Department is \$287,288,429. Cumulative PFC expenditures through September 30, 2019 total \$213,588,263.

##### P. Capital Contributions

Grants from other governmental agencies for the acquisition of capital assets are recorded as capital contributions when related eligibility requirements are met. Contributions from fixed-base operators in the form of buildings and hangars which revert to the Department are recorded as capital contributions at fair value when title is transferred to the Department.

##### Q. Deferred Outflows of Resources and Deferred Inflows of Resources

In addition to assets, the Statement of Net Position includes a separate section for deferred outflows of resources which represents a consumption of net position applicable to a future period and will not be recognized as an outflow or expense until that time. The Department reports deferred outflows related to pensions, OPEB and deferred outflows related to the loss on the revenue refunding bonds.

## Palm Beach County, Florida Department of Airports

### Notes to Financial Statements

#### Note 1. Summary of Significant Accounting Policies (Continued)

In addition to liabilities, the Statement of Net Position includes a separate section for deferred inflows of resources, which represents an acquisition of net position that applies to a future period and will not be recognized as an inflow (revenue or reduction of expense) until that time. The Department reports deferred inflows for pension and OPEB related amounts.

#### R. Other Post-Employment Benefits

The County obtains actuarial valuation reports for its postemployment benefit plan (other than pensions) and records the Department's allocation of the total OPEB liability as required under GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Disclosure information required by GASB Statement No. 75 is found in Note 10, Other Post-Employment Benefits (OPEB). The restatement to the prior year net position adjustment as a result of the adoption of GASB Statement No. 75 is disclosed in Note 11.

#### S. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

#### T. Use of Restricted Resources

When both restricted and unrestricted resources are available for use, it is the Department's policy to use restricted resources first, then unrestricted resources as they are needed.

#### Note 2. Cash and Cash Equivalents and Investments

Cash and cash equivalents and investments consist of the following at September 30, 2019 and 2018:

	2019	2018
County internal investment pool	\$ 116,468,023	\$ 106,562,834
Non-pooled money market funds	63,115,632	60,114,622
Cash with fiscal agent	4,750,872	4,672,903
Petty cash	1,100	1,100
<b>Total</b>	<b>\$ 184,335,627</b>	<b>\$ 171,351,459</b>

Amounts as presented in the financial statements are as follows:

Unrestricted pooled cash and cash equivalents	\$ 100,051,787	\$ 88,410,186
Unrestricted nonpooled cash and cash equivalents	1,100	1,100
<b>Total unrestricted cash and cash equivalents and investments</b>	<b>100,052,887</b>	<b>88,411,286</b>
Restricted pooled cash and cash equivalents	16,416,236	18,152,648
Restricted nonpooled cash and cash equivalents	63,115,632	60,114,622
Restricted cash with fiscal agent	4,750,872	4,672,903
<b>Total restricted cash and cash equivalents and investments</b>	<b>84,282,740</b>	<b>82,940,173</b>
<b>Total cash and cash equivalents and investments</b>	<b>\$ 184,335,627</b>	<b>\$ 171,351,459</b>

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

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**Note 2. Cash and Cash Equivalents and Investments (Continued)**

Cash and Cash Equivalents

The Department of Airports participates in the County's pooled cash system to maximize earnings and facilitate cash management. The County's pooled cash fund is a highly liquid investment pool of approximately \$2.1 billion and \$1.8 billion as of September 30, 2019 and 2018, respectively, of which both are approximately 4% invested in U.S. Government and Agency obligations. The County's investment policy for this pool requires that all securities be insured or registered in the name of the County and held by a third-party custodial institution, with capital and surplus stock of at least \$500 million and a separate custody account at the Federal Reserve Bank that is restricted for the safekeeping of County-owned securities.

The equity in the County pooled cash system is available to the Department of Airports on a demand basis. See the County's Comprehensive Annual Financial Report for disclosures relating to its investment policy interest rate risk, credit risk, custodial credit risk and concentration of credit risk.

As of September 30, 2019, the Department of Airports had \$4,750,872 on deposit with a fiscal agent as required by the bond documents and \$63,115,632 of PFC monies held in a non-pooled money market account; the Department had the following underlying investments, measured at amortized cost:

	Fair Value	Percentage of Total	Maturity	Standard & Poor's Investment Rating Service
Bank of New York Mellon Cash and Short Term Money Market Account	\$ 4,750,872	100%	Less than 1 yr	AAAm
Synovos Institutional Class/Florida Community Bank	\$ 63,115,632	100%	Less than 1 yr	AAAm

As of September 30, 2018, the Department of Airports had \$4,672,903 on deposit with a fiscal agent as required by the bond documents and \$60,114,622 of PFC monies held in a non-pooled money market account; the Department had the following underlying investments, measured at amortized cost:

Investments	Fair Value	Percentage of Total	Maturity	Standard & Poor's Investment Rating Service
Bank of New York Mellon Cash and Short Term Money Market Account	\$ 4,672,903	100%	Less than 1 yr	AAAm
Wells Fargo Advantage Heritage Fund Institutional Class	\$ 60,114,622	100%	Less than 1 yr	AAAm

## **Palm Beach County, Florida Department of Airports**

### **Notes to Financial Statements**

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#### **Note 2. Cash and Cash Equivalents and Investments (Continued)**

##### **Interest Rate Risk**

Interest rate risk is the risk that changes in the interest rate will adversely affect the fair value of an investment. The Department's investments have a maturity of less than one year, resulting in minimal interest rate risk.

##### **Credit Risk**

Credit risk is the risk that an issuer will not fulfill its obligations. In accordance with the County's Investment Policy, no-load money market mutual funds backed by government bonds are allowable if rated in the highest rating category of a Nationally Recognized Statistical Rating Organization (NRSRO).

##### **Custodial Credit Risk**

Custodial credit risk would arise in the event of the failure of a custodian of the Department's investments, after which the government would not be able to recover the value of its investments that are in the possession of the third party custodian. The Department follows the County's Investment Policy and has all securities registered in the name of the Department and held by a third party safekeeping institution.

##### **Concentration of Credit Risk**

Concentration of credit risk is the risk of loss attributed to the magnitude of an investment in a single issuer. The Department does not have a formal investment policy that limits investment concentration risk.

##### **Investments**

The Department of Airports follows the County's investment policy. County ordinance and the Resolution authorize the Department of Airports to invest in obligations of the U.S. Government, U.S. Government Agencies and Instrumentalities, repurchase agreements, interest-bearing time deposits or savings accounts, the Local Government Surplus Funds Trust Fund, the Florida Local Government Investment Trust, Collateralized Mortgage Obligations (CMOs), money market mutual funds and certain corporate securities.

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

**Note 3. Capital Assets**

Capital asset activity consists of the following at September 30, 2019:

	Balance at September 30, 2018	Additions	Retirements	CIP Transfer	Balance at September 30, 2019
Depreciable capital assets					
Buildings	\$ 452,163,694	\$ -	\$ -	\$ 1,340,352	\$ 453,504,046
Improvements other than buildings	295,954,432	-	-	219,249	296,173,681
Furniture, fixtures and equipment	43,761,829	1,501,103	(2,958,450)	-	42,304,482
Intangible – easement rights	13,754,957	-	-	-	13,754,957
<b>Total depreciable capital assets</b>	<b>805,634,912</b>	<b>1,501,103</b>	<b>(2,958,450)</b>	<b>1,559,601</b>	<b>805,737,166</b>
Less accumulated depreciation					
Buildings	273,440,113	11,156,225	-	-	284,596,338
Improvements other than buildings	210,221,351	10,410,211	-	-	220,631,562
Furniture, fixtures and equipment	38,975,742	1,338,424	(2,957,581)	-	37,356,585
Intangible – easement rights	5,910,288	343,874	-	-	6,254,162
<b>Total accumulated depreciation</b>	<b>528,547,494</b>	<b>23,248,734</b>	<b>(2,957,581)</b>	<b>-</b>	<b>548,838,647</b>
<b>Depreciable capital assets, net of accumulated depreciation</b>	<b>277,087,418</b>	<b>(21,747,631)</b>	<b>(869)</b>	<b>1,559,601</b>	<b>256,898,519</b>
Nondepreciable capital assets					
Land	119,350,579	-	-	588,934	119,939,513
Construction in progress	19,524,488	21,079,365	-	(2,438,288)	38,165,565
<b>Total capital assets</b>	<b>\$ 415,962,485</b>	<b>\$ (668,266)</b>	<b>\$ (869)</b>	<b>\$ (289,753)</b>	<b>\$ 415,003,597</b>

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

**Note 3. Capital Assets (Continued)**

Capital asset activity consists of the following at September 30, 2018:

	Balance at September 30, 2017	Additions	Retirements	CIP Transfer	Balance at September 30, 2018
Depreciable capital assets					
Buildings	\$ 441,437,129	\$ -	\$ (554,151)	\$ 11,280,716	\$ 452,163,694
Improvements other than buildings	277,009,097	-	-	18,945,335	295,954,432
Furniture, fixtures and equipment	42,825,365	3,229,552	(2,293,088)	-	43,761,829
Intangible – easement rights	13,754,957	-	-	-	13,754,957
<b>Total depreciable capital assets</b>	<b>775,026,548</b>	<b>3,229,552</b>	<b>(2,847,239)</b>	<b>30,226,051</b>	<b>805,634,912</b>
Less accumulated depreciation					
Buildings	258,869,876	15,124,388	(554,151)	-	273,440,113
Improvements other than buildings	198,417,384	11,803,967	-	-	210,221,351
Furniture, fixtures and equipment	39,247,532	2,021,298	(2,293,088)	-	38,975,742
Intangible – easement rights	5,566,414	343,874	-	-	5,910,288
<b>Total accumulated depreciation</b>	<b>502,101,206</b>	<b>29,293,527</b>	<b>(2,847,239)</b>	<b>-</b>	<b>528,547,494</b>
<b>Depreciable capital assets, net of accumulated depreciation</b>	<b>272,925,342</b>	<b>(26,063,975)</b>	<b>-</b>	<b>30,226,051</b>	<b>277,087,418</b>
Nondepreciable capital assets					
Land	116,505,506	17,088	-	2,827,985	119,350,579
Construction in progress	25,298,102	27,281,728	-	(33,055,342)	19,524,488
<b>Total capital assets</b>	<b>\$ 414,728,950</b>	<b>\$ 1,234,841</b>	<b>\$ -</b>	<b>\$ (1,306)</b>	<b>\$ 415,962,485</b>



**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

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**Note 4. Leases, as Lessor**

The Department leases a major portion of its property to airlines, rental car companies and concessionaires. Certain of the concessionaire leases provide for minimum rentals plus a contingency portion specified as a percentage of the tenants' gross revenues. Contingent rental income under such arrangements amounted to approximately \$2,497,395 and \$1,677,950 for the fiscal years ended September 30, 2019 and 2018, respectively. All of the Department's leases are operating leases. A significant portion of the rental car companies operating leases expired during the fiscal year ended September 30, 2019 and will result in a decline in minimum future receipts for fiscal year 2020 and beyond. Management expects that these rental car company agreements will be immediately reinstated with new contracts with minimum guarantees that cannot be estimated at this time.

Minimum future receipts, exclusive of contingent rentals under such leases, are approximately:

Fiscal Years Ending September 30:

2020	\$ 36,777,667
2021	34,278,602
2022	27,192,277
2023	27,059,818
2024	26,767,001
Thereafter	153,476,272
	<u>\$ 305,551,637</u>

A schedule of the carrying value of property held for lease, by major classification, as of September 30, 2019 and 2018, is as follows:

	2019	2018
Buildings	\$ 333,632,784	\$ 333,509,180
Less accumulated depreciation	219,888,389	213,357,049
	<u>113,744,395</u>	<u>120,152,131</u>
Land	15,429,204	55,402,744
Property held for lease, net	<u>\$ 129,173,599</u>	<u>\$ 175,554,875</u>

## Palm Beach County, Florida Department of Airports

### Notes to Financial Statements

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#### Note 5. Revenue Bonds Payable and Long-Term Obligations

Revenue bonds payable by the Department consist of the following as of September 30, 2019 and 2018:

	2019	2018
Series 2016 Revenue Refunding Bonds, principal due annually, in various amounts, beginning October 1, 2017 through October 1, 2036, with interest at 4.99% payable semi-annually on October 1 and April 1.	\$ 56,870,000	\$ 56,970,000
Series 2006B Revenue Refunding Bonds, principal due annually, in various amounts, beginning October 1, 2015 through October 1, 2020, with interest at 5.9% payable semi-annually on October 1 and April 1.	6,270,000	9,150,000
	<u>63,140,000</u>	<u>66,120,000</u>
Less current portion	3,145,000	2,980,000
	<u>59,995,000</u>	<u>63,140,000</u>
Unamortized bond premium	10,206,004	11,178,518
Long-term portion	<u>\$ 70,201,004</u>	<u>\$ 74,318,518</u>

#### Series 2006 A and B Airport System Revenue Bonds

The proceeds of the Series 2006A, \$69,080,000 Airport System Revenue Bonds, dated May 17, 2006, were used for the construction of a long-term parking garage addition, which added 3,200 spaces to the existing parking structure that were needed to meet additional passenger traffic demands for parking facilities at Palm Beach International Airport. The 2006B Bonds were issued to advance refund and perform a partial defeasance of the Series 2001 Bonds and a portion of the Series 2002 Bonds. Series 2006 A was refunded in its entirety during fiscal year 2016, as noted below.

#### Series 2016 Revenue Refunding Bonds

The County, on behalf of the Department, issued \$57,070,000 of Airport Revenue Refunding Bonds, Series 2016 during fiscal year 2016 which refunded Series 2006A Airport System Revenue Bonds in its entirety. The refunding resulted in an accounting loss of \$823,000 which is being amortized over the life of Series 2016 Bonds, however, the refunding realized a net present value savings of \$15.6 million. Present value savings are generated due to significantly lower interest rates achieved in the 2016 Series Bonds versus the 2006A Series Bonds. The "all-in true interest costs" as calculated for the 2016 Series Bonds compared to the 2006A Series Bonds, is 2.94% and 5.18%, respectively.

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

**Note 5. Revenue Bonds Payable and Long-Term Obligations (Continued)**

**Bond Resolution**

Pursuant to the Bond Resolution, the County covenants that it will fix, charge and collect rates, fees, rentals and charges for the use of the Airport System, and shall revise such rates, fees, rentals and charges as often as may be necessary or appropriate to produce revenues in each fiscal year at least equal to the sum of operation and maintenance expenses, including reserves therefore provided for in the annual budget, plus the greater of: (A) an amount equal to the sum of 1.25 times the aggregate debt service for such fiscal year, or (B) the sum of: (i) the amount to be paid during such fiscal year into the debt service account, plus (ii) the amount, if any, to be paid during the fiscal year into the debt service account (including amounts payable to the issuer of any debt service reserve account facility and excluding amounts required to be paid into such account out of the proceeds of Bonds), plus (iii) the amount, if any, to be paid into the Renewal and Replacement Fund as provided in the annual budget, plus (iv) all other charges and liens whatsoever payable out of revenues during such fiscal year, plus (v) to the extent not otherwise provided for, all amounts payable on subordinated indebtedness.

Accordingly, the Department has pledged, for the payment of principal and interest, all (Airport System) net revenues available for debt service, and all funds and accounts established by the Bond Resolution. The full faith and credit of the County is not pledged for the payment of Airport indebtedness. Debt service coverage in 2019 was 3.87 times the aggregate debt service; principal and interest paid in 2019 and net revenues available for debt service were approximately \$24 million and \$6.2 million, respectively.

A summary of changes in long-term obligations for the fiscal year ended September 30, 2019 is as follows:

	Balance at October 1, 2018	Additions	Reductions	Balance at September 30, 2019	Due Within One Year
Revenue bonds:					
Series 2006B	\$ 9,150,000	\$ -	\$ 2,880,000	\$ 6,270,000	\$ 3,045,000
Series 2016	56,970,000	-	100,000	56,870,000	100,000
Total OPEB liability	292,234	5,878	-	298,112	-
Compensated absences payable	1,267,145	-	47,380	1,219,765	122,521
Net Pension Liability	9,273,076	866,505	-	10,139,581	-
	<u>\$ 76,952,455</u>	<u>\$ 872,383</u>	<u>\$ 3,027,380</u>	<u>74,797,458</u>	<u>\$ 3,267,521</u>
Less current maturities				<u>3,267,521</u>	
Long-term portion				<u>71,529,937</u>	
Add unamortized bond premium				<u>10,206,004</u>	
Total				<u>\$ 81,735,941</u>	

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

**Note 5. Revenue Bonds Payable and Long-Term Obligations (Continued)**

A summary of changes in long-term obligations for the fiscal year ended September 30, 2018 is as follows:

	Balance at October 1, 2017*	Additions	Reductions	Balance at September 30, 2018	Due Within One Year
Revenue bonds:					
Series 2006B	\$ 11,865,000	\$ -	\$ 2,715,000	\$ 9,150,000	\$ 2,880,000
Series 2016	57,070,000	-	100,000	56,970,000	100,000
Total OPEB liability	-	311,992	19,758	292,234	-
Compensated absences payable	1,200,997	66,148	-	1,267,145	120,407
Net Pension Liability	9,618,665	-	345,589	9,273,076	-
	<u>\$ 79,754,662</u>	<u>\$ 378,140</u>	<u>\$ 3,180,347</u>	<u>76,952,455</u>	<u>\$ 3,100,407</u>
Less current maturities				3,100,407	
Long-term portion				73,852,048	
Add unamortized bond premium				11,178,518	
Total				<u>\$ 85,030,566</u>	

\* Restated to reflect the effect of the implementation of GASB 75.

The annual debt service requirements for all outstanding bonds are as follows:

Fiscal Years Ending September 30,	Principal	Interest	Total
2020	\$ 3,145,000	\$ 3,119,840	\$ 6,264,840
2021	3,325,000	2,930,718	6,255,718
2022	2,400,000	2,773,500	5,173,500
2023	2,520,000	2,650,500	5,170,500
2024	2,645,000	2,521,375	5,166,375
2025-29	15,330,000	10,434,250	25,764,250
2030-34	19,545,000	6,095,125	25,640,125
2035-37	14,230,000	1,091,000	15,321,000
	<u>\$ 63,140,000</u>	<u>\$ 31,616,308</u>	<u>\$ 94,756,308</u>

**Note 6. Retirement Plans**

The County provides retirement benefits to County employees through the following plans:

**Plan Descriptions**

The Florida Retirement System (FRS) Pension Plan and the Retiree Health Insurance Subsidy (HIS) Program are cost-sharing, multiple-employer defined benefit plans administered by the Florida Department of Management Services, Division of Retirement. The FRS Pension Plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. These benefits are established by Chapter 121, Florida Statutes, and may only be amended by the Florida legislature.

The HIS Program benefit is a monthly payment to assist retirees of the State-administered retirement systems in paying their health insurance costs. The HIS Program was established under Section 112.363, Florida Statutes, and may be amended by the Florida legislature at any time.

## **Palm Beach County, Florida Department of Airports**

### **Notes to Financial Statements**

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#### **Note 6. Retirement Plans (Continued)**

A comprehensive annual financial report including financial information and required supplementary information on both plans is publicly available on the web site of the Florida Department of Management Services (<http://www.dms.myflorida.com>).

The Department contributes to the **Florida Retirement System Investment Plan (Investment Plan)**, a defined contribution plan, for its eligible employees who elect to participate in the Investment Plan in lieu of participating in the FRS Pension Plan. As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the Investment Plan in lieu of FRS defined-benefit plan. County employees participating in the Deferred Retirement Option Program (DROP) are not eligible to participate in the Investment Plan. Employer and employee contributions, including amounts contributed to individual member's accounts, are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Benefit terms, including contribution requirements, for the Investment Plan are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contribution rates that are based on salary and membership class (Regular Class, Elected County Officers, etc.) as the FRS Pension Plan. Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices. The Investment Plan is administered by the State Board of Administration (SBA), and is reported in the SBA's annual financial statements and in the State of Florida's comprehensive annual financial report. Financial information on this plan is available on the web at <http://www.sbafla.com/>.

#### **Pension Plan Expenditures**

The Department's aggregate pension expense/expenditures for all plans amounted to \$2,071,816 for the fiscal year ended September 30, 2019. The Department's aggregate net pension liability for all plans was \$10,139,581 with balances of deferred outflows of resources related to pensions of \$3,203,491 and deferred inflows of resources related to pensions of \$858,099 as of September 30, 2019.

### **FLORIDA RETIREMENT SYSTEM (FRS) PENSION PLAN**

#### **Benefits Provided**

The Florida Retirement System was created on December 1, 1970. Members enrolled in the FRS and actively employed on July 1, 2001, or first enrolled between July 1, 2001 and June 30, 2011, will be vested, or eligible to receive future benefits after six years of creditable service. Participants first enrolled on or after July 1, 2011 will be vested, or eligible to receive future benefits after eight years of creditable service. Retirement, disability and death benefits are based on age, average final compensation and years-of-service credit. For members initially enrolled in the FRS before July 1, 2011, average final compensation is the average of the five highest fiscal years of salary earned during covered employment. For members initially enrolled in the FRS on or after July 1, 2011, average final compensation is the average of the eight highest fiscal years of salary earned during covered employment. Members are eligible for normal retirement when they have met the minimum requirements established by their membership class. For members initially enrolled in the FRS before July 1, 2011, Regular Class members are eligible for normal retirement if they are vested and age 62 or if they have 30 years of creditable service regardless of age. For members initially enrolled in the FRS on or after July 1, 2011, Regular Class members are eligible for normal retirement if they are vested and age 65 or if they have 30 years of creditable service regardless of age. Early retirement may be taken any time after vesting. However, there is a 5% reduction of benefits for each year prior to normal retirement age or date. The percentage level of employees' payroll contribution rates is determined using the frozen entry age actuarial cost method.

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

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**Note 6. Retirement Plans (Continued)**

Beginning July 1, 1998, the FRS implemented DROP, which is a program within the FRS Pension Plan that allows members to retire without terminating their employment for up to five years while their retirement benefits accumulate and earn interest compounded monthly at a stated effective annual rate. For members who entered DROP prior to July 1, 2011, the rate is 6.5%. For members who enter DROP on or after July 1, 2011, the rate is 1.3%. Members may participate in DROP when they are vested and have reached their normal retirement date. When the DROP period ends, members must terminate employment. At that time, members will receive their accumulated DROP benefits and begin receiving their monthly retirement benefit.

The FRS was amended in 2000 to provide a defined contribution plan alternative to the defined benefit plan for FRS members effective July 1, 2002. This integrated defined contribution plan is known as the FRS Investment Plan, which is described later in this note.

**Contributions**

The following membership classes and contribution rates, which apply to both the FRS Pension Plan and the FRS Investment Plan, in effect at September 30, 2019 were:

Membership Class	Employee Contribution Rate	Employer Contribution Rate*
Regular	3.00%	8.47%
Special Risk	3.00%	25.48%
State Attorney/Public Defender	3.00%	56.03%
County, City, Special District Elected Officers	3.00%	48.82%
Special Risk Administrative Support	3.00%	38.59%
Senior Management	3.00%	25.41%
Deferred Retirement Option Program	N/A	14.60%

The following membership classes and contribution rates, which apply to both the FRS Pension Plan and the FRS Investment Plan, in effect at September 30, 2018 were:

Membership Class	Employee Contribution Rate	Employer Contribution Rate*
Regular	3.00%	8.26%
Special Risk	3.00%	24.50%
State Attorney/Public Defender	3.00%	56.75%
County, City, Special District Elected Officers	3.00%	48.70%
Special Risk Administrative Support	3.00%	34.98%
Senior Management	3.00%	24.06%
Deferred Retirement Option Program	N/A	14.03%

\*Employer contribution rates in the above tables include a 1.66% contribution for the Retiree Health Insurance Subsidy Program.

## Palm Beach County, Florida Department of Airports

### Notes to Financial Statements

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#### Note 6. Retirement Plans (Continued)

The Department's employer contributions to the FRS Pension Plan totaled approximately \$882,066 and employee contributions totaled approximately \$161,571 for the fiscal year ended September 30, 2019. The Department's employer contributions to the FRS Pension Plan totaled approximately \$843,000 and employee contributions totaled approximately \$160,000 for the fiscal year ended September 30, 2018. The Department contributed 100% of its statutorily required contributions for the current year and preceding two years.

#### Net Pension Liability, Deferrals and Pension Expense

At September 30, 2019 and 2018, the Department reported a liability of \$8,133,140 and \$7,319,983, respectively, for its proportionate share of the FRS Pension Plan's net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2019. The Department's proportionate share of the net pension liability was based on the Department's 2018-19 fiscal year contributions relative to the 2018-19 fiscal year contributions of all participating members. At June 30, 2019, the Department's proportionate share was .024% of the County portion, which was the same as its proportionate share measured as of June 30, 2018.

#### 2019

For the fiscal year ended September 30, 2019, the Department recognized pension expense of \$1,924,084 related to the FRS Pension Plan.

In addition, the County reported deferred outflows of resources and deferred inflows of resources related to the FRS Pension Plan from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 482,401	\$ 5,047
Change of assumptions	2,088,940	-
Net difference between projected and actual earnings on pension plan investments	-	449,968
Changes in proportion and differences between Department contributions and proportionate share of contributions	125,405	182,343
Department contributions subsequent to the measurement date	185,910	-
	<u>\$ 2,882,656</u>	<u>\$ 637,358</u>

The Department's contributions to the FRS Pension Plan subsequent to the measurement date will be recognized as a reduction of the net pension liability in the fiscal year ending September 30, 2019.

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

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**Note 6. Retirement Plans (Continued)**

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the FRS Pension Plan will be recognized in pension expense as follows:

Fiscal Years Ending September 30,	<u>Amount</u>
2020	\$ 742,768
2021	237,630
2022	559,511
2023	400,422
2024	93,745
Thereafter	25,312
	<u>\$ 2,059,388</u>

**2018**

For the fiscal year ended September 30, 2018, the Department recognized pension expense of \$1,191,368 related to the FRS Pension Plan.

In addition, the County reported deferred outflows of resources and deferred inflows of resources related to the FRS Pension Plan from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 620,113	\$ 22,507
Change of assumptions	2,391,815	-
Net difference between projected and actual earnings on pension plan investments	-	565,558
Changes in proportion and differences between Department contributions and proportionate share of contributions	171,717	269,073
Department contributions subsequent to the measurement date	173,632	-
	<u>\$ 3,357,277</u>	<u>\$ 857,138</u>

The Department's contributions to the FRS Pension Plan subsequent to the measurement date will be recognized as a reduction of the net pension liability in the fiscal year ending September 30, 2018.



**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

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**Note 6. Retirement Plans (Continued)**

**Actuarial Assumptions**

**2019**

The total pension liability in the July 1, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.60%
Salary increases	3.25%, average, including inflation
Investment rate of return	6.90%, net of pension plan investment expense, including inflation
Discount rate	6.90%

Mortality rates were based on the Generational RP-2000 with Projection Scale BB, with adjustments for mortality improvements based on Scale AA.

**2018**

The total pension liability in the July 1, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.60%
Salary increases	3.25%, average, including inflation
Investment rate of return	7.00%, net of pension plan investment expense, including inflation
Discount rate	7.00%

Mortality rates were based on the Generational RP-2000 with Projection Scale BB, with adjustments for mortality improvements based on Scale AA.

The actuarial assumptions used in the July 1, 2019 and 2018 valuations were based on the results of an actuarial experience study for the period July 1, 2013 through June 30, 2018.

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

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**Note 6. Retirement Plans (Continued)**

**Long-Term Expected Rate of Return**

The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation (1)</b>	<b>Annual Arithmetic Return</b>	<b>Compound Annual (Geometric) Return</b>	<b>Standard Deviation</b>
Cash	1.0%	3.3%	3.3%	1.2%
Fixed Income	18.0%	4.1%	4.1%	3.5%
Global Equity	54.0%	8.0%	6.8%	16.5%
Real Estate (Property)	10.0%	6.7%	6.1%	11.7%
Private Equity	11.0%	11.2%	8.4%	25.8%
Strategic Investments	6.0%	5.9%	5.7%	6.7%
<b>Total</b>	<b>100.0%</b>			
Assumed inflation – Mean			2.6%	1.7%

Note: (1) As outlined in the Plan's investment policy

**Discount Rate**

The discount rate used to measure the total pension liability was 6.9% and 7.00%, respectively, for 2019 and 2018. The Plan's fiduciary net position was projected to be available to make all projected benefit payments of current and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return. The 6.9% rate of return and discount rate assumption used in the June 30, 2019 calculations was determined by the Plan's consulting actuary to be reasonable and appropriate per Actuarial Standards of Practice No. 27 (ASOP 27) for accounting purposes, which differs from the rate used for funding purposes, which is used to establish the contribution rates for the Plan.

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

**Note 6. Retirement Plans (Continued)**

**Sensitivity to Changes in the Discount Rate**

The following presents the Department's proportionate share of the net pension liability, as well as what the Department's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1% higher than the current rate:

	2019		
	1%	Current	1%
	Decrease (5.90%)	Discount Rate (6.90%)	Increase (7.90%)
Department's proportionate share of the Net Pension Liability	\$ 14,059,490	\$ 8,133,140	\$ 3,183,635

	2018		
	1%	Current	1%
	Decrease (6.00%)	Discount Rate (7.00%)	Increase (8.00%)
Department's proportionate share of the Net Pension Liability	\$ 13,359,277	\$ 7,319,983	\$ 2,303,993

**Pension Plan Fiduciary Net Position**

Detailed information about the Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report.

**RETIREE HEALTH INSURANCE SUBSIDY (HIS) PROGRAM**

**Benefits Provided**

For the fiscal years ended September 30, 2019 and 2018, eligible retirees and beneficiaries received a monthly HIS payment of \$5 for each year of creditable service completed at the time of retirement, with a minimum HIS payment of \$30 and a maximum HIS payment of \$150 per month. To be eligible to receive a HIS Plan benefit, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which may include Medicare.

**Contributions**

The HIS Program is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal years ended September 30, 2019 and 2018, the contribution rate was 1.66% of payroll. The County contributed 100% of its statutorily required contributions for the current and preceding three years. The HIS Program contributions are deposited in a separate trust fund from which payments are authorized. The HIS Program benefits are not guaranteed and are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or cancelled.

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

**Note 6. Retirement Plans (Continued)**

The Department's employer contributions to the HIS Program totaled \$14,889 and \$13,994 for the fiscal years ended September 30, 2019 and 2018 respectively. The Department contributed 100% of its statutorily required contributions for the current and preceding two years.

**Net Pension Liability, Deferrals, and Pension Expense**

**2019**

At September 30, 2019, the Department reported a liability of \$2,006,441 for its proportionate share of the HIS Program's net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2019. The Department's proportionate share of the net pension liability was based on the Department's 2018-19 fiscal year contributions relative to the 2018-19 fiscal year contributions of all participating members. At June 30, 2019, the Department's proportionate share of the County's liability was .018%, which was the same as its proportionate share measured as of June 30, 2016.

In addition, the Department reported deferred outflows of resources and deferred inflows of resources related to the HIS Program from the following sources which are the Department's proportionate share of the County's totals:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 24,370	\$ 2,457
Change of assumptions	232,327	163,990
Net difference between projected and actual earnings on pension plan investments	1,295	-
Changes in proportion and differences between Department contributions and proportionate share of contributions	38,906	54,294
Department contributions subsequent to the measurement date	23,937	-
Total	<u>\$ 320,835</u>	<u>\$ 220,741</u>

The Department's contributions to the HIS Program subsequent to the measurement date will be recognized as a reduction of the net pension liability in the fiscal year ending September 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the HIS Program will be recognized in pension expense as follows:

Fiscal Years Ending September 30,	<u>Amount</u>
2020	\$ 32,857
2021	27,203
2022	17,590
2023	(10,185)
2024	(2,747)
Thereafter	11,439
	<u>\$ 76,157</u>

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

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**Note 6. Retirement Plans (Continued)**

**2018**

At September 30, 2018, the Department reported a liability of \$1,953,093 for its proportionate share of the HIS Program's net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The Department's proportionate share of the net pension liability was based on the Department's 2017-18 fiscal year contributions relative to the 2017-18 fiscal year contributions of all participating members. At June 30, 2018, the Department's proportionate share of the County's liability was .018%, which was a non-material increase from its proportionate share measured as of June 30, 2016.

In addition, the Department reported deferred outflows of resources and deferred inflows of resources related to the HIS Program from the following sources which are the Department's proportionate share of the County's totals:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 29,900	\$ 3,318
Change of assumptions	217,207	206,497
Net difference between projected and actual earnings on pension plan investments	1,179	-
Changes in proportion and differences between Department contributions and proportionate share of contributions	49,270	59,776
Department contributions subsequent to the measurement date	23,295	-
Total	<u>\$ 320,851</u>	<u>\$ 269,591</u>

The Department's contributions to the HIS Program subsequent to the measurement date was recognized as a reduction of the net pension liability in the fiscal year ending September 30, 2019.

**Actuarial Assumptions**

**2019**

The total pension liability in the July 1, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.60%
Salary increases	3.25%, average, including inflation
Investment rate of return	3.50% Municipal Bond Rate

Mortality rates were based on the Generational RP-2000 with Projection Scale BB, with adjustments for mortality improvements based on Scale AA.

Because the HIS Program is funded on a pay-as-you go basis, no experience study has been completed for that program. The actuarial assumptions that determined the total pension liability for this program were based on certain results of the most recent experience study for the FRS Pension Plan.

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

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**Note 6. Retirement Plans (Continued)**

**2018**

The total pension liability in the July 1, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.60%
Salary increases	3.25%, average, including inflation
Investment rate of return	3.87% Municipal Bond Rate

Mortality rates were based on the Generational RP-2000 with Projection Scale BB, with adjustments for mortality improvements based on Scale AA.

Because the HIS Program is funded on a pay-as-you go basis, no experience study has been completed for that program. The actuarial assumptions that determined the total pension liability for this program were based on certain results of the most recent experience study for the FRS Pension Plan.

**Discount Rate**

The discount rate used to measure the total pension liability was 3.50% and 3.87% respectively for 2019 and 2018. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent of discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the HIS Plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable bond index.

**Sensitivity to Changes in the Discount Rate**

The following presents the County's proportionate share of the net pension liability calculated using the discount rate, as well as what the County's proportionate share of the net pension liability would be if were calculated using a discount rate that is one percentage point lower or one percentage higher than the current rate:

	2019		
	1% Decrease (2.50%)	Current Discount Rate (3.50%)	1% Increase (4.50%)
Department's proportionate share of the Net Pension Liability	\$ 2,290,455	\$ 2,006,441	\$ 1,769,889
	2018		
	1% Decrease (2.87%)	Current Discount Rate (3.87%)	1% Increase (4.87%)
Department's proportionate share of the Net Pension Liability	\$ 2,224,458	\$ 1,953,093	\$ 1,726,894

## **Palm Beach County, Florida Department of Airports**

### **Notes to Financial Statements**

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#### **Note 6. Retirement Plans (Continued)**

##### **FLORIDA RETIREMENT SYSTEM INVESTMENT PLAN**

###### **Vesting Provisions**

For all membership classes, employees are immediately vested in their own contributions and are vested after one year of service for employer contributions and investment earnings. If an accumulated benefit obligation for service credit originally earned under the FRS Pension Plan is transferred to the Investment Plan, the member must have the years of service required for FRS Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Non-vested employer contributions are placed in a suspense account for up to five years. If the employee returns to FRS-covered employment within the five year period, the employee will regain control over their account. If the employee does not return within the five year period, the employee will forfeit the accumulated account balance. Costs of administering the Investment Plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.04% of payroll, which is included in the FRS contribution rates, and by forfeited benefits of Investment Plan members. For the fiscal years ended September 30, 2019 and 2018, the information for the amount of forfeitures was unavailable from the SBA, however, management believe that these amounts, if any, would be immaterial to the County. After termination and applying to receive benefits, the member may rollover vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided; the member may either transfer the account balance to the FRS Pension Plan when approved for disability retirement to receive guaranteed lifetime monthly benefits under the FRS Pension Plan, or remain in the Investment Plan and rely upon that account balance for retirement income.

The Department's employer contributions to the Investment Plan totaled approximately \$90,000 and \$81,000, respectively, for the fiscal years ended September 30, 2019 and 2018.

#### **Note 7. Related Party Transactions**

The Department reimburses the General Fund of Palm Beach County for an allocated portion of certain support department costs which include such services as legal, administrative, fiscal, engineering, purchasing, personnel, internal audit and communication costs. The Department is also charged for the cost of services provided by the Motor Pool, Casualty Self-Insurance, Workers' Compensation and Data Processing Internal Service Funds of the County. The total cost for the above services was approximately \$3.3 and \$3.5 million for the fiscal years ended September 30, 2019 and 2018, respectively. In addition, the Department pays solid waste disposal fees to the Solid Waste Authority of Palm Beach County, a dependent special district and component unit of Palm Beach County, Florida. Fees paid to the Solid Waste Authority for the fiscal years ended September 30, 2019 and 2018, totaled approximately \$283,000 and \$291,600, respectively. At September 30, 2019, there was a receivable from other funds and departments of Palm Beach County of approximately \$48,100. At September 30, 2019 and 2018, approximately \$180,900 and \$254,300, respectively, was payable to other Palm Beach County funds and departments.

The Department also contracts directly with the Palm Beach County Sheriff's Department for security services at PBI. The cost of these services from the Sheriff's Department was approximately \$8.5 and \$8.2 million for the fiscal years ended September 30, 2019 and 2018, respectively. The Department also contracts with the Fire-Rescue Department for fire-rescue service at PBI. The cost of these services was approximately \$6.1 million for both fiscal years ended September 30, 2019 and 2018, respectively.

## Palm Beach County, Florida Department of Airports

### Notes to Financial Statements

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#### Note 8. Major Customers

A significant portion of the Department's earnings and revenues are directly or indirectly attributed to the activity of a number of major airlines operating out of PBJA.

The Department's earnings and revenues could be materially and adversely affected should any of these major airlines discontinue operations at PBJA and should the Department be unable to replace those airlines with similar activity. The level of operations is determined based upon the relative share of enplaned passengers.

Major customers, based on number of enplaned passengers, are as follows:

Airline	Percent of Activity Based Upon Enplaned Passengers	
	Fiscal Years Ended September 30,	
	2019	2018
jetBlue	28.6%	27.9%
Delta	25.8%	25.7%
American	19.3%	19.8%
United	9.2%	9.6%
Southwest	8.8%	9.5%
Frontier Airlines	4.4%	2.5%
Spirit	1.9%	2.0%
Air Canada	1.4%	1.7%
Others	0.6%	1.3%
	<u>100.0%</u>	<u>100.0%</u>

#### Note 9. Commitments and Contingencies

##### Litigation

The Department is involved in various lawsuits arising in the ordinary course of operations. Although the outcome of these matters is not presently determinable, it is the opinion of management of the Department, based upon consultation with legal counsel, that the outcome of these lawsuits will not materially affect the financial position of the Department.

##### Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by those agencies, principally the State of Florida and the Federal Aviation Administration. Any disallowed claims, including amounts already received, might constitute a liability of the Department for the return of those funds.



## Palm Beach County, Florida Department of Airports

### Notes to Financial Statements

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#### Note 9. Commitments and Contingencies (Continued)

##### Risk Management

The Department covers risk of loss for natural disasters through the purchase of commercial insurance. In the last three years, none of the settlements have exceeded the Department insurance coverage.

The Department participates in the county-wide self-insurance programs for casualty, employee health and workers' compensation. Premiums charged to the Department by the County self-insurance fund are based on actuarial estimates of the amounts needed to pay prior and current year claims. Premiums paid by the department were approximately \$2,343,000 and \$2,337,000 for the fiscal years ended September 30, 2019 and 2018, respectively. While each of these county-wide self-insurance programs is subject to potential losses in excess of the amounts that have been accrued and funded as of September 30, 2019 and 2018, management believes it is unlikely that the amounts of such potential losses, if any, would be material.

##### Contract Commitments

The Department has numerous uncompleted design and construction contracts for improvements to the airport system. At September 30, 2019 and 2018, the remaining commitment on these uncompleted contracts was \$46,092,063 and \$23,901,341, respectively, which is summarized as follows:

	Contract Amount	Approved Payments	Retainage Payable	Remaining Contract Commitment
2019	\$ 99,020,350	\$ 52,715,559	\$ 212,728	\$ 46,092,063
2018	\$ 109,655,045	\$ 85,527,016	\$ 226,689	\$ 23,901,341

#### Note 10. Other Post-Employment Benefits

On September 30, 2017, the Department implemented GASB Statement No. 75, *Financial Reporting for Postemployment Benefit Plans Other Than Pensions*, which replaces the requirements of GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other than Pensions* and requires governments to report a liability on the face of the financial statements for the OPEB that they provide.

This statement requires governments in all types of OPEB plans to present more extensive note disclosures and Required Supplementary Information (RSI) about their OPEB liabilities, including a description of the effect on the reported OPEB liability of using a discount rate and a healthcare cost trend rate that are one percentage point higher and one percentage point lower than assumed by the government, and a new RSI schedule including the increases and decreases in the total OPEB liability.

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

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**Note 10. Other Post-Employment Benefits (Continued)**

Description of OPEB Plan

Pursuant to Section 112.0801, Florida Statutes, the County is mandated to permit participation in the health insurance program by retirees and their eligible dependents at a cost to the retiree that is no greater than the cost at which coverage is available for active employees. Retirees pay 100% of the blended (active and retiree combined) equivalent premium rates. The blended rates provide an implicit subsidy for retirees because on an actuarial basis, their current and future claims are expected to result in higher costs to the plan on average than those of active employees. The calculations are based on the benefits provided under the terms of the substantive plan in effect at the time of each valuation and the pattern of sharing costs between the employer and plan members to that point.

As determined by an actuarial valuation, the County records a total OPEB liability in its government-wide financial statements related to the implicit subsidy. The Department participates in the County's plan on an allocation basis, which is approximately 3.45% of the County's liability. See the County's Comprehensive Annual Financial Report for disclosures relating to the actuarial methods and assumptions. The approximate portion of the County's total OPEB liability attributed to the Department is estimated as \$298,112 and \$292,000 at September 30, 2019 and 2018, respectively. The covered payroll is approximately \$9.0 million for both fiscal years ended September 30, 2019 and 2018.

Measurement of Department's Total OPEB Liability

The Department's total OPEB liability was determined using the following measurement date and actuarial assumptions as of September 30, 2019:

	<u>September 30, 2019</u>
Measurement Date	September 30, 2019
Actuarial Valuation Date	September 30, 2018
Salary Increase Rate	3.5% per annum
Health Care Cost Trend Rate:	
Post-Medicare age	6.00% - 4.50%
Pre-Medicare age	6.50% - 4.50%
Discount Rate	2.66%
	Generational RP-2014 projected using scale MP-18 applied on a gender-specific basis
Mortality Tables used	

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

**Note 10. Other Post-Employment Benefits (Continued)**

The changes in the assumptions during the fiscal year ended September 30, 2019 reflect the changes in the discount rate, which was decreased from 4.24% to 2.66%. The health care cost trend assumptions are used to project the cost of health care in future years. The following annual trends are based on the current HCA Consulting trend study and are applied on a select and ultimate basis. Select trends are reduced 0.5% each year until reaching the ultimate trend rate.

Expense Type	Select	Ultimate
Post-Medicare Medical and Rx Benefits	6.0%	4.5%
Pre-Medicare Medical and Rx Benefits	6.5%	4.5%
Administrative Fees	4.5%	4.5%

**Changes in the Total OPEB Liability**

Changes in the total OPEB liability for the fiscal years ended September 30, 2019 and 2018, based on the measurement date, are as follows:

	2019	2018
Balance, beginning of year	\$ 292,234	\$ 311,992
Changes for the year:		
Service Cost	8,736	10,111
Interest Cost	9,955	12,877
Changes in assumptions and other inputs	19,486	(9,113)
Benefit payments	(32,299)	(33,633)
Net change	5,878	(19,758)
Balance, end of year	\$ 298,112	\$ 292,234

**Sensitivity of the Total OPEB Liability to Changes in the Discount Rate**

The following presents the Department's allocation of the County's total OPEB liability, as well as what the Department's allocation of the County's total OPEB liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current discount rates:

	Total OPEB Liability		
	1% Decrease (5.5% decreasing to 3.5% over 4 years)	Current Rate (6.5% decreasing to 4.5% over 4 years)	1% Decrease (7.5 decreasing to 5.5% over 4 years)
As of September 30, 2019	\$ 265,596	\$ 298,112	\$ 339,872

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

**Note 10. Other Post-Employment Benefits (Continued)**

**Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rate**

The following presents the Department's allocation of the County's total OPEB liability, as well as what the Department's allocation of the County's total OPEB liability would be if it were calculated using healthcare cost trend rates that are one percentage point lower or one percentage point higher than the assumed trend rate:

	Total OPEB Liability		
	1% Decrease (1.66%)	Current Rate (2.66%)	1% Increase (3.66%)
As of September 30, 2019	\$ 265,596	\$ 298,112	\$ 339,872

**OPEB Expense and Deferred Inflows of Resources Related to OPEB**

The Department's allocation of the County's OPEB expense for the fiscal years ended September 30, 2019 and 2018 was \$23,538 and \$11,330, respectively. Amounts reported as deferred inflows of resources from OPEB related activities for the fiscal year ended September, 30, 2019 are as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Change of assumptions or other inputs	\$ 21,655	\$ (7,712)

Amounts reported as deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Fiscal Years Ending September 30,	Amount
2020	\$ 1,078
2021	1,078
2022	1,078
2023	1,078
2024	1,078
Thereafter	8,553
	<u>\$ 13,943</u>

**Palm Beach County, Florida Department of Airports**

**Notes to Financial Statements**

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**Note 11. Restatements**

The Department implemented GASB Statement No. 75, *“Financial Reporting for Postemployment Benefits Other Than Pensions”* during the fiscal year ended September 30, 2018. As a result of the implementation of this statement, the Department was required to restate net position in the financial statements to report the Department’s net OPEB liability. Accordingly, beginning net position has been restated as follows:

Net position at October 1, 2017, as previously reported	\$ 479,537,081
Effect of the implementation of GASB Statement No. 75	(350,855)
Net position at October 1, 2017, as restated	<u>\$ 479,186,226</u>

The implementation of GASB Statement No. 75 resulted in the Department eliminating the total OPEB asset of \$38,863 related to the superseded GASB Statement No. 45 and establishing the total OPEB liability of \$311,992 under the new standard as of October 1, 2017 related to the OPEB plan.

**Note 11. Subsequent Events**

In December 2019, a novel strain of coronavirus surfaced in Wuhan, China, and has spread around the world, with resulting business and social disruption. The coronavirus was declared a Public Health Emergency of International Concern by the World Health Organization on January 30, 2020. The operations and business results of the Department could be significantly adversely affected. The extent to which the coronavirus may impact business activity or investment results will depend on future developments, which are highly uncertain and cannot be predicted, including new information which may emerge concerning the severity of the coronavirus and the actions required to contain the coronavirus or treat its impact, among others.

**Palm Beach County, Florida Department of Airports**

**Schedule of Proportionate Share and Contributions of the Department's Allocation of the Net Pension Liability – Florida Retirement System Pension Plan, and Health Insurance Subsidy Pension Plan**

**Last Ten Fiscal Years  
(Required Supplementary Information-Unaudited)**

	2019	2018	2017	2016	2015	2014
Department's proportion of the FRS net pension liability	0.024%	0.240%	0.026%	0.025%	0.024%	0.023%
Department's proportionate share of the FRS net pension liability	\$ 8,133,140	\$ 7,319,983	\$ 7,577,112	\$ 6,188,680	\$ 3,051,611	\$ 1,399,741
Department's covered employee payroll	\$ 9,196,451	\$ 8,998,633	\$ 9,134,709	\$ 8,494,194	\$ 9,226,506	\$ 8,526,607
Department's proportionate share of the FRS net pension liability as a percentage of covered employee payroll	88.4%	81.3%	82.9%	72.9%	33.1%	16.4%
FRS Plan fiduciary net position as a percentage of the total pension liability	82.61%	84.26%	83.89%	84.88%	92.00%	96.09%

Note: The amounts presented for each fiscal year were determined as of June 30th. The schedule is presented to illustrate the requirements of GASB Statement No. 68. Currently, only data for fiscal years 2014 through 2019 is available.

	2019	2018	2017	2016	2015	2014
Contractually required FRS contribution	\$ 882,066	\$ 828,997	\$ 785,987	\$ 740,396	\$ 687,814	\$ 623,550
FRS contributions in relation to the contractually required contribution	882,066	828,997	785,987	740,396	687,814	623,550
FRS contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Department's covered employee payroll	\$ 9,276,435	\$ 9,042,911	\$ 8,969,180	\$ 8,712,549	\$ 9,123,362	\$ 8,356,633
FRS contributions as a percentage of covered employee payroll	9.51%	9.17%	8.76%	8.50%	7.50%	7.50%

Note: The amounts presented for each fiscal year were determined as of June 30th. The schedule is presented to illustrate the requirements of GASB Statement No. 68. Currently, only data for fiscal years 2014 through 2019 is available.

	2019	2018	2017	2016	2015	2014
Department's proportion of the HIS net pension liability	0.018%	0.018%	0.018%	0.020%	0.020%	0.020%
Department's proportionate share of the HIS net pension liability	\$ 2,006,441	\$ 1,953,093	\$ 2,041,553	\$ 2,134,512	\$ 1,875,865	\$ 1,654,471
Department's covered employee payroll	\$ 9,196,451	\$ 8,998,633	\$ 9,134,709	\$ 8,494,194	\$ 9,226,506	\$ 8,526,607
Department's proportionate share of the HIS net pension liability as a percentage of covered employee payroll	21.8%	21.7%	22.3%	25.1%	20.3%	19.4%
HIS Plan fiduciary net position as a percentage of the total pension liability	2.63%	2.15%	1.64%	0.97%	0.50%	0.99%

Note: The amounts presented for each fiscal year were determined as of June 30th. The schedule is presented to illustrate the requirements of GASB Statement No. 68. Currently, only data for fiscal years 2014 through 2019 is available.

	2019	2018	2017	2016	2015	2014
Contractually required HIS contribution	\$ 14,889	\$ 13,994	\$ 13,268	\$ 12,498	\$ 8,777	\$ 7,957
HIS contributions in relation to the contractually required contribution	14,889	13,994	13,268	12,498	8,777	7,957
HIS contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Department's covered employee payroll	\$ 9,276,435	\$ 9,042,911	\$ 8,969,180	\$ 8,712,549	\$ 9,123,362	\$ 8,356,633
HIS contributions as a percentage of covered employee payroll	0.16%	0.15%	0.14%	0.10%	0.10%	0.10%

Note: The amounts presented for each fiscal year were determined as of June 30th. The schedule is presented to illustrate the requirements of GASB Statement No. 68. Currently, only data for fiscal years 2014 through 2019 is available.

**Palm Beach County, Florida Department of Airports**

**Schedules of Changes in the Department's Allocation of the Total OPEB Liability and Related Ratios**

**Last Ten Fiscal Years  
(Required Supplementary Information-Unaudited)**

	2019	2,018
Total OPEB Liability		
Service Cost	\$ 8,736	\$ 10,111
Interest Cost	9,955	12,877
Changes in assumptions	19,486	(9,113)
Benefit payments	(32,299)	(33,633)
<b>Net Change in total OPEB liability</b>	<b>5,878</b>	<b>(19,758)</b>
Total OPEB liability – beginning	292,234	311,992
Total OPEB liability – ending	<u>\$ 298,112</u>	<u>\$ 292,234</u>
Covered employee payroll	\$ 9,276,435	\$ 9,042,911
Total OPEB Liability as a percentage of covered employee payroll	3.21%	3.23%

*\*This schedule is to be built prospectively until it contains ten years of data.*

*Changes of assumptions:* Changes of assumptions and other inputs reflect the effects of changes in the discount rate each period. The following are the discount rates used in each period:

2019	2.66%
2018	4.24%



RSM US LLP

**Independent Auditor's Report  
on Bond Resolution Compliance**

To the Honorable Board of County Commissioners  
Palm Beach County, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America, the statement of net position of the Palm Beach County, Florida Department of Airports (the Department) as of September 30, 2019, and the related statements of revenues, expenses and changes in net position and cash flows for the year then ended, and have issued our report thereon dated March 27, 2020.

In connection with our audit, nothing came to our attention that caused us to believe that the Department failed to comply with the terms, covenants, provisions or conditions of Section 710 of the Palm Beach County Airport System Revenue Bond Resolution R-84-427, adopted April 3, 1984, which was amended in full by the Palm Beach County Airport System Revenue Bond Resolution R-84-1659 adopted on November 1, 1984 (as amended and supplemented), insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the Department's noncompliance with the above-references terms, covenants, provisions or conditions referenced Bond Resolutions, insofar as they relate to accounting matters.

This report is intended solely for the information and use of the Board of County Commissioners of Palm Beach County, Florida, and management and is not intended to be and should not be used by anyone other than these specified parties.

*RSM US LLP*

West Palm Beach, Florida  
March 27, 2020



**Report on Internal Control Over Financial Reporting and on Compliance  
and Other Matters Based on an Audit of the Financial Statements  
Performed in Accordance with *Government Auditing Standards***

**Independent Auditor's Report**

The Honorable Board of County Commissioners  
Palm Beach County, Florida

We have audited in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying statement of net position of the Palm Beach County, Florida Department of Airports (the Department) as of September 30, 2019, and the related statements of revenues, expenses and changes in net position and cash flows for the year then ended, and have issued our report thereon dated March 27, 2020. Our report included an emphasis of matter paragraph that the financial statements present only the Department and do not purport to, and do not, present fairly the financial position of Palm Beach County, Florida, as of September 30, 2019 and 2018, and its changes in its financial position, or where applicable, its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Department's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Department's internal control. Accordingly, we do not express an opinion on the effectiveness of the Department's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Department's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Department's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Department's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*RSM US LLP*

West Palm Beach, Florida  
March 27, 2020